



Administrative Committee Meeting Notice

COMMISSION MEMBERS:

Vicki Bauman
School Representative

Ignacio Cantu, Jr.
Community Representative

Vito Chiesa
County Supervisor

David Cooper
Chair
Community Representative

Mary Ann Lilly-Tengowski
Vice Chair
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Community Representative

Amanda Sharp
Community Services Agency

Julie Vaishampayan, M.D.
Public Health Officer

David T. Jones
Executive Director

Monday, November 8, 2021, 12:00 PM
Meeting to be conducted via Zoom (video and phone conference)
for Committee Members and Public

This meeting will be held in compliance with the requirements of AB 361 (Government Code 54953(e)) - and will not include in person public attendance. Members of the public may observe the meeting and provide comments to the Board via email, Zoom (internet-based option) or telephone as described below.

Join Zoom Meeting:

<https://us02web.zoom.us/j/85291627318?pwd=aVZiTWoyWXBjTmRuRFZlNWhiSWtmdz09>

Meeting ID: 852 9162 7318

Passcode: 269397

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The Stanislaus County Children and Families Administrative Committee welcomes you to its meetings which are ordinarily held on the second Monday of most months. Your interest is encouraged and appreciated.

COMMITTEE AGENDAS AND MINUTES: Committee agendas, minutes, and copies of items to be considered by the Children and Families Administrative Committee, are typically posted on the Internet on Friday morning preceding a Monday meeting at the following website: www.first5stan.org.

Materials related to an item on this agenda submitted to the Committee after distribution of the agenda packet are available for public inspection in the Commission office at 930 15th Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website: www.first5stan.org.

NOTICE REGARDING NON-ENGLISH SPEAKERS: Stanislaus County Children & Families Committee meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

Las juntas de la Comisión para Niños y Familias son dirigidas en Ingles y no hay traducción disponible a menos que la Comisión sea notificada con 72 horas por avanzado. Si necesita traducción, por favor contacte a la Comisión al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles, pero se le asistirá en Español cuando lo pida.)

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting.

RECUSALS: California Government Code Section 87100 states that “no public official at any level of state or local government may make, participate in making or in any way use or attempt to use his/her official position to influence governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest.” Likewise, California Government Code section 1090 provides that certain government officials and employees “...shall not be financially interested in any contract made by them in their official capacity.”

These sections of law permit the Stanislaus County Children and Families Commission to execute contracts so long as the Commissioner(s) with the conflict recuses himself or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision on the contract.

PUBLIC COMMENT: Public comment may be submitted in advance of the meeting via email to edwardsk@stancounty.com or by mail to 930 15th St., Modesto, CA. 95354. Please indicate in your email the agenda item to which your comment applies. Please submit public comments as soon as possible so that they can be provided to the Committee Members before, and, as feasible, during the meeting. Any member of the audience desiring to address the Committee on a matter on the agenda, please utilize the “raise hand” function or state that you have a comment through the chat function on zoom to be acknowledged by the Chair during the meetings. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply. Those observing the meeting telephonically may speak up when the Chair asks if there are any comments.

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PUBLIC MEETING NOTICE

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AGENDA

1. Approval to Adopt a Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361 (2021)
2. Result Area Fiscal Report as of September 30, 2021
3. 1st Quarter 2021-2022 Financial Report
4. Correction to Item 4 of the October 11, 2021, Administrative Committee Agenda
5. Update on Parenting Facilitation Community of Practice
6. Update on Parent Advocacy work
7. Update on promotion work for Report to the Community and additional projects
8. Update on First 5 online resources
9. Update on Customer database project
10. Draft Agenda for November 30, 2021, Commission Meeting- **Meeting Via Zoom**
 - a. Presentation on the Home Visiting Collaborative
 - b. Consent Calendar
 - c. Approval to Adopt a Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361 (2021)

- d. Public Hearing to Consider Approval of an Updated Report on the Strategic Plan

11. Executive Director Report

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**FIRST 5 STANISLAUS
ADMINISTRATIVE COMMITTEE**

ACTION AGENDA SUMMARY

AGENDA DATE: NOVEMBER 8, 2021

COMMITTEE AGENDA#: 1.

SUBJECT:

Approval to Adopt a Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361 (2021)

BACKGROUND:

On March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19 and ordered all residents to obey orders and guidance issued by State and local health officials. In response to the pandemic, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means. This legislation allowed local legislative bodies to continue to meet in a safe manner to conduct the public's business during the pandemic. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, ends the provisions of Executive Order N-29-20 that allows local legislative bodies to conduct meetings telephonically or by other means.

On September 16, 2021, Governor Newsom signed AB 361 into law, which allows local legislative bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the legislative bodies make specific findings. This legislation continues to acknowledge the impact and severity of the COVID-19 virus including the highly contagious Delta variant that has emerged. Beginning October 1, 2021, all boards, commissions, and committees ("board") that are subject to the Brown Act and holding meetings virtually during a proclaimed State of Emergency will need to comply with the requirements of AB 361 (Government Code 54953(e)). AB 361 applies to the standing committees of First 5 Stanislaus and the meetings of the Commission itself.

One requirement of AB 361 is that in the initial virtual meeting being held pursuant to these procedures, the local legislative body must adopt a resolution making the following findings by majority vote:

- 1) A state of emergency has been declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558;
- 2) (a) The state of emergency continues to directly impact the ability of the members to meet safely in person, or;
- (b) State or local officials continue to impose or recommend measures to promote social distancing.

In consultation with Stanislaus County Counsel, it has been determined that the appropriate criteria have been met to allow for implementing virtual meetings in accordance with AB 361. It has been determined that the Governor has declared a State of Emergency pursuant to Government Code section 8625 and appropriate public health social distancing guidance has been issued to qualify for implementation of AB 361.

A resolution to apply these findings to the Committees of the Commission, and to the Commission itself, is required as part of AB 361. The resolution containing these findings is valid for 30 days only and must be reconsidered every 30 days to continue meeting virtually. The legislative body must make the same findings in 1) and 2) above and adopt a new resolution by a majority vote every 30 days virtual meetings are utilized.

As such, it is recommended the Administrative Committee adopt a resolution that applies these findings to Administrative Committee meetings for 30 days commencing on November 8, 2021. Commission staff will

continue to work closely with County Counsel to monitor the appropriate qualifying criteria for implementation of AB 361 and will address this on a month-by-month basis.

STAFF RECOMMENDATIONS:

1. Approval of a resolution authorizing teleconference meetings of the Administrative Committee for a period of 30 days commencing on November 8, 2021, pursuant to AB 361 (2021).

FISCAL IMPACT:

There is no fiscal impact associated with the approval of this agenda item.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____
and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____

Kellie Edwards - Confidential Assistant IV

RESOLUTION NO. ADMIN 2021-02**A RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS
PURSUANT TO ASSEMBLY BILL 361**

WHEREAS, all meetings of the First 5 Stanislaus Administrative Committee are held pursuant to the Ralph M. Brown Act, ensuring that any member of the public may participate in local government meetings; and,

WHEREAS, on March 4, 2020, Governor Newsom proclaimed a State of Emergency in California as a result of the threat of COVID-19 and ordered all residents to obey orders and guidance issued by state and local health officials, including but not limited to, the imposition of social distancing measures to control the spread of COVID-19; and,

WHEREAS, on March 17, 2020, the County of Stanislaus adopted a resolution ratifying the declaration of local health emergency and issued a proclamation of a local emergency related to COVID-19; and,

WHEREAS, on March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means; and,

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, ends the provisions of Executive Order N-29-20 that allows local legislative bodies to conduct meetings telephonically or by other means; and,

WHEREAS, on September 16, 2021, the Governor signed AB 361 (2021) into law, which allows for local legislative bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the legislative bodies make specific findings; and,

WHEREAS, the Governor has declared a State of Emergency pursuant to Government Code section 8625 as has the County of Stanislaus; and,

WHEREAS, since issuing Executive Order N-08-21, the highly contagious Delta variant of COVID-19 has emerged, causing an increase in COVID-19 cases throughout the State and Stanislaus County; and,

WHEREAS, the California Department of Public Health currently recommends that all individuals, regardless of vaccination status, wear a mask while indoors in public spaces; and,

WHEREAS, on September 22, 2021, the Stanislaus County Health Officer issued an amended order requiring all individuals, regardless of vaccination status, to wear a mask while indoors in public spaces and to continue to follow the Centers for Disease Control's ("CDC") guidance for vaccinated and unvaccinated people; and,

WHEREAS, the CDC continues to recommend physical distancing of at least 6 feet from others outside of the household; and,

WHEREAS, California Code of Regulations Title 8, section 3205 "COVID-19 Prevention," subparagraph (c)(5) states: "Training and instruction. The employer shall provide effective training and instruction to employees that includes the following: . . . (D) The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing, face coverings, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19, but are most effective when used in combination"; and,

WHEREAS, because health officials are recommending indoor masking and social distancing, the First 5 Stanislaus Administrative Committee desires to continue holding meetings via teleconferencing; and,

WHEREAS, the First 5 Stanislaus Administrative Committee shall ensure that its meetings comply with the provisions required by AB 361 (2021) for holding teleconferenced meetings.

NOW, THEREFORE, the First 5 Stanislaus Administrative Committee does resolve as follows:

1. The above recitals are true and correct, and incorporated into this Resolution.

2. In compliance with AB 361 (2021), and in order to continue to conduct teleconference meetings without complying with the requirements of Government Code section 54953(b)(3) of the Brown Act, the First 5 Stanislaus Administrative Committee makes the following findings:

- a) The First 5 Stanislaus Administrative Committee has considered the circumstances of the state of emergency; and,
- b) The state of emergency, as declared by the Governor and County of Stanislaus, continues to exist; and,
- c) The state of emergency due to the presence of COVID-19 in the community continues to directly impact the ability of the members of First 5 Stanislaus Administrative Committee to meet safely in person, and,

- d) State and local officials continue to impose or recommend measures to promote social distancing; and,
- 3. The First 5 Stanislaus Administrative Committee may continue to meet remotely in compliance with AB 361, in order to better ensure the health and safety of the public.
- 4. The First 5 Stanislaus Administrative Committee will revisit the need to conduct meetings remotely no later than 30 days after teleconferencing for the first time, and every 30 days thereafter.
- 5. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by First 5 Stanislaus Administrative Committee of the County of Stanislaus, State of California, this 8th day of November 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

David Jones, Executive Director

ATTEST:

Kellie Edwards
Confidential Assistant
First 5 Stanislaus, Stanislaus County

BY: _____
Kellie Edwards, Confidential Assistant IV

First 5 Stanislaus

Result Area Fiscal Report

YTD as of 9/30/21

	<i>Budget</i>	<i>Actual Expenditures</i>	<i>Remaining Budget</i>	<i>% Actual to Budget</i>
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)				
General Family Support				
<i>211/Family Resource Centers; CBO - Non-Profit; County Office of Ed-School District</i>				
211 Project (<i>United Way</i>)	\$ 20,000	\$ -	\$ 20,000	0%
Family Resource Centers:				
Ceres Partnership for Healthy Children (<i>CHS</i>)	\$ 165,769	\$ -	\$ 165,769	0%
Hughson Family Resource Center (<i>SV</i>)	\$ 149,952	\$ -	\$ 149,952	0%
N. Modesto/Salida Family Resource Center (<i>SV</i>)	\$ 225,406	\$ -	\$ 225,406	0%
Oakdale/Riverbank Family Resource Center (<i>CHS</i>)	\$ 163,610	\$ 15,063	\$ 148,547	9%
Parent Resource Center	\$ 342,113	\$ -	\$ 342,113	0%
Turlock Family Resource Center (<i>Aspiranet</i>)	\$ 174,872	\$ -	\$ 174,872	0%
Westside Family Resource Center (<i>CHS</i>)	\$ 278,273	\$ -	\$ 278,273	0%
The Bridge (<i>Sierra Vista</i>)	\$ 150,000	\$ -	\$ 150,000	0%
PlanetBaby! Site (West Modesto Community Collab.)	\$ 25,920	\$ -	\$ 25,920	0%
Healthy Start	\$ 498,398	\$ -	\$ 498,398	0%
Total Area 1:	\$ 2,194,313	\$ 15,063	\$ 2,179,250	1%
RESULT AREA 2: Improved Child Development (Child Development Services)				
Quality Early Learning Support				
<i>First 5 County Commission</i>				
Early Care and Education Conference	\$ 12,000	\$ 554	\$ 11,446	5%
Total Area 2:	\$ 12,000	\$ 554	\$ 11,446	5%
RESULT AREA 4: Improved Systems of Care				
System Building				
<i>CBO/non-profit, Other Private/For Profit</i>				
Cradle to Career	\$ 21,346	\$ -	\$ 21,346	0%
Abriendo Puertas	\$ 54,417	\$ 54,417	\$ -	100%
PlanetBaby! Technical Assistance	\$ 12,500	\$ -	\$ 12,500	0%
High Risk Maternal Systems Improvement Svcs	\$ 10,000	\$ 925	\$ 9,075	9%
Total Area 4:	\$ 98,263	\$ 55,342	\$ 42,921	56%
Result Area Total	\$ 2,304,576	\$ 70,959	\$ 2,233,617	
ADJUSTED PROGRAM CONTRACT EXPENDITURES*				
	\$ 2,292,576	\$ 70,405	\$ 2,222,172	3%

* Adjusted Program Contract Expenditures does not include ECE Conference Costs

First 5 Stanislaus

Fiscal Year 2021-2022

1st Quarter Financial Report

	Three Months Ended September 30		YTD				
	2021	2020	FY 21/22 Adopted Budget	FY 21/22 Legal Budget	FY 21/22 Actual	Remaining FY Budget	% Actual to Budget
REVENUE							
Interest	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ -	\$ 80,000	0%
Tobacco Tax (Prop 10) (incl. SMIF, Backfill)	\$ 0	\$ 346,941	\$ 4,707,423	\$ 4,707,423	\$ 0	\$ 4,707,423	0%
Other - State Revenue (HVG, IMPACT)	\$ 8,003	\$ -	\$ 48,325	\$ 48,325	\$ -		
Other - Grants, Misc	\$ 120,115	\$ 97	\$ 100,000	\$ 220,000	\$ 128,118	\$ 99,885	0%
TOTAL REVENUE	\$ 128,118	\$ 347,038	\$ 4,935,748	\$ 5,055,748	\$ 128,118	\$ 4,887,308	3%
EXPENDITURES							
<u>Program</u>							
Contracts/Programs*	\$ 70,959	\$ 27,203	\$ 2,843,398	\$ 3,067,102	\$ 70,959	\$ 2,996,143	2%
Contracts-Prior Year (Payments/Adjstments)		\$ -	\$ -	\$ -	\$ -	\$ -	
Contract Adjustments (TBD)	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ 500,000	0%
Salaries & Benefits	\$ 69,416	\$ 64,630	\$ 262,385	\$ 262,385	\$ 69,416	\$ 192,969	26%
Services & Supplies	\$ 29,951	\$ 24,889	\$ 620,605	\$ 757,031	\$ 29,951	\$ 727,080	4%
Total Expenditures - Program	\$ 170,326	\$ 116,722	\$ 4,226,387	\$ 4,586,518	\$ 170,326	\$ 4,416,192	4%
<u>Evaluation</u>							
Salaries & Benefits	\$ -	\$ 3,403	\$ 14,184	\$ 14,184	\$ -	\$ 14,184	0%
Services & Supplies	\$ -	\$ -	\$ 27,468	\$ 27,468	\$ -	\$ 27,468	0%
Total Expenditures - Evaluation	\$ -	\$ 3,403	\$ 41,651	\$ 41,652	\$ -	\$ 41,652	0%
<u>Administration</u>							
Salaries & Benefits	\$ 103,732	\$ 71,040	\$ 432,580	\$ 432,580	\$ 103,732	\$ 328,848 ⁺	24%
Services & Supplies	\$ 17,963	\$ 11,223	\$ 195,007	\$ 208,699	\$ 17,963	\$ 190,736	9%
Total Expenditures - Administration	\$ 121,695	\$ 82,263	\$ 627,588	\$ 641,279	\$ 121,695	\$ 519,584	19%
TOTAL EXPENDITURES	\$ 292,021	\$ 202,388	\$ 4,895,626	\$ 5,269,449	\$ 292,021	\$ 4,977,428	6%

* Contracts/Program actuals includes all result area costs, including ECE & cost allocations



CORRECTED VERSION



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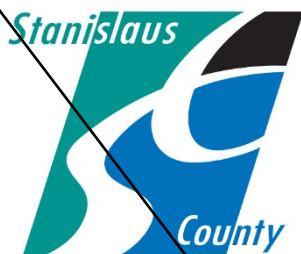
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1. Approval to Adopt a Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361 (2021)
2. Result Area Fiscal Report as of June 30, 2021
3. 4th Quarter 2020-2021 Financial Report
4. Date Correction on the November 2020 Administrative/Finance, November 2020 Operations, and December 2020 Executive Committee Agendas
5. 2022 Meeting Dates for Committees and Commission
6. 2020-2021 Annual Audit Report
7. 2020-2021 Local Annual Report
8. Draft Agenda for October 26, 2021, Commission Meeting - **Meeting Via Zoom**
 - a. Presentation from Public Health Staff on COVID-19
 - b. Consent Calendar
 - c. Approval to Adopt a Resolution Authorizing Remote Teleconference Meetings Pursuant to AB 361 (2021)
 - d. 2022 Meeting Dates for the First 5 Stanislaus Commission and Committees
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