



Children & Families Commission
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Commission Meeting Minutes
Tuesday, March 25, 2014
Petersen Event Center
720 12th Street, Modesto, CA

Members Present: Vicki Bauman, Vito Chiesa, David Cooper, Denise Hunt (Chair), Mary Ann Lee (Vice Chair), Nelly Paredes-Walsborn, Madelyn Schlaepfer, George Skol, and Dr. John Walker.

Members Absent: None

Staff Present: John Sims, Executive Director; Erica Inacio, Program Monitor; Tina Jamison, Accountant; Stephanie Loomis, Administration; and Jack Doering, Commission Counsel.

- I. Chair Hunt called the meeting to order at 4:04 p.m. Commission members and attendees recited the Pledge of Allegiance.
- II. Commission members, staff, and attendees were introduced and welcomed.
- III. Announcement of Commissioner Recusals – None.
- IV. Public Comment Period – None.
- V. Consent Calendar
The Consent Calendar was approved with an amendment to the Administrative Committee minutes. The minutes are to be updated to reflect Commissioner Schlaepfer’s attendance at the Administrative Committee meeting.
Moved Skol, Seconded Lee. Unanimously approved.
- VI. Agenda Items
 - A. The Commission approved the Commission Meeting Minutes of December 10, 2013.
Approved on the consent calendar. Moved Skol, Seconded Lee. Unanimously approved.
 - B. Kristin Doud from Stanislaus County Planning Department made a presentation to the Commission regarding its Community Development Block Grant 2-14-2105 Annual Action Plan, including recommended grant recipients. All in attendance were asked to make comments on the Plan by contacting the Planning Department.
 - C. Executive Director’s Office
 1. Per Section 130140 of the California Health and Safety Code, the Stanislaus County Children and Families Commission is required to hold a public hearing on the State Commission’s Annual Report (which is submitted to the Legislature each January). The report in its entirety can be viewed on the State’s website: http://www.cfc.ca.gov/pdf/annual_report_pdfs/Annual_Report_12-13.pdf

The Commission heard a presentation on the State Commission report’s contents and format from Staff. The State report highlighted the results for each of the four result areas for FY 2012-2013 and summarized the intent and impact made by State Initiatives. Staff compared local services provided to children and adults across result areas to the State-wide statistics.
After the presentation, Chair Hunt opened the public hearing at 4:38 p.m. and hearing no comments from the public, the public hearing was closed at 4:39 p.m.
 2. Per Section 130100 of the California Health and Safety Code, the Stanislaus County Children and Families Commission is required to evaluate programs it funds with Proposition 10 funds. The

Commission heard a presentation on the 2012-2013 Program Evaluation Report, prepared by Commission staff. The evaluation covers 21 Commission funded programs.

The presentation outlined the report and the information provided as it pertains to the result areas: (1) Improved Family Functioning, (2) Improved Child Development, (3) Improved Health, and (4) Improved Systems of Care.

In summary, the evaluation answered three questions:

- 1) How much was done?
- 2) How well was it done?
- 3) Is anyone better off?

The report in its entirety can be viewed, downloaded, and printed from the Commission's website: <http://www.stanprop10.org>. The report contains information on each of the programs, and how program activities impacted goals and outcomes (as listed in the Commission's 2012-2014 Strategic Plan). It was noted that the State made changes to the way some information needed to be reported and as such some local historical information was no longer applicable and was not reported this year.

Prior to making a motion to accept the report, the Commission thanked the Contractors and Staff for their efforts in preparing the report.

The Commission took action to accept the 2012-2013 Program Evaluation Report.

Moved Paredes-Walsborn, Seconded Bauman. Unanimously Approved.

3. The Commission updates its Strategic Plan every three years. The current Plan expires at the end of 2014. A timeline was proposed in preparation for the upcoming strategic planning process. The Commission felt it would be beneficial to hear 5 minute presentations from each currently funded program and set aside the regular June meeting for this purpose. The Commission also decided to forgo the regular September meeting in lieu of a half day workshop dedicated to strategic planning. The date for that workshop will be September 6, 2014.
4. Since its inception in 1998, the Stanislaus County Children and Families Commission has conducted itself according to Roberts Rules of Order and according to customs and practices that have evolved over time. In August of 2004, the Commission adopted a set of By-Laws to formalize and memorialize these practices. The Commission's current By-Laws have not been amended since September of 2005.

After reviewing the By-Laws, staff suggested the following changes:

- Changing the adoption date on the title page. (Page 1)
- Clarifying that audio recordings are to be made of Commission meetings. (Page 5)
- Adding "Announcement of Recusals" and "Consent Agenda" to the list of recurring agenda items. (Page 5)
- Specifying that the Commission Counsel, rather than County Counsel, is to review Commission documents. (Page 7)
- Designating five minutes for individual public comments - to be consistent with Commission agenda language. (Page 8)
- Addition of a paragraph restating the Commission's commitment to open government and adherence to State conflict of interest laws and regulations. (Page 10).

The Commission approved the revisions to the By-Laws.

Approved on the consent calendar. Moved Skol, Seconded Lee. Unanimously approved.

4. In June of 2007, in accordance with Section 25843 of the Government Code and the model incentive program of the County Executive's Office, the Stanislaus County Children and Families Commission developed a safety incentive program designed to encourage and reward employees performing their jobs in a safe (and therefore productive) manner. The policy adopted in 2007

permitted an incentive award of \$20 per quarter to be provided to employees if at least 3 safety points were earned during the quarter. Safety Points were earned through attendance at safety meetings, submitting safety suggestions, making safety presentations, attending safety classes, etc. To the extent possible, award items purchased were to be for the employee's personal use: hats, shirts, coffee, juices, movies, etc.

Due to staff's desire to be responsible stewards of public funds and concerns over the taxable nature of award items, employees have declined the monetary awards from the safety incentive program. Consequently, it was recommended that an incentive lunch be awarded to employees after two safety points are earned during a quarter. The cost of the incentive lunch would be limited to \$15 per employee – in accordance with the Commission's travel policy, which mirrors the Stanislaus County travel policy.

The Commission approved the revisions to the Safety Program.

Approved on the consent calendar. Moved Skol, Seconded Lee. Unanimously approved.

- Committee Reports – ***Approved on the Consent Calendar. Moved Skol, Seconded Lee. Unanimously approved.***
 1. The Commission accepted the minutes for the Administrative Committee meeting held on March 10, 2014 – including the Monthly Financial Report as of February 28, 2014.
 2. The Commission accepted the minutes for the Operations Committee held on March 13, 2014.
- VII. Correspondence – ***Approved on the Consent Calendar. Moved Skol, Seconded Lee. Unanimously approved.***
 1. The Commission accepted a letter from Gina Yarbrough and denied her request to fund a lactation counselor class for her to attend.
- VIII. Commissioner Reports – None.
- IX. Staff Reports
 - Erica Inacio provided a summary on the Moving with Math conference the Commission held in conjunction with SCOE in February. The conference was well received by the 252 attendees. Erica shared that Commission costs have gone down despite the Commission now offering two conferences a year instead of one and that this was a direct result of the partnership with SCOE.
 - John Sims shared that the Commission will be receiving the Light of Hope award from CASA on May 10th. John also shared information about an upcoming training being offered on the Protective Factors Framework on April 30th. John informed the Commission that a video celebrating the 15th year anniversary of the creation of California's First 5 movement is available on the homepage of the Commission's website: <http://www.stanprop10.org>. The video was shown.
- X. The Commission meeting adjourned at 5:33 p.m.