



It's All About The Kids

Stanislaus County Children and Families Commission

ACTION AGENDA SUMMARY

<u>COMMITTEE ROUTING</u>	
Administrative/Finance	<input checked="" type="checkbox"/>
Operations	<input type="checkbox"/>
Executive	<input checked="" type="checkbox"/>

AGENDA DATE: May 26, 2015

COMMISSION AGENDA #: (PUBLIC HEARING) VI.B.1

SUBJECT:

Public Hearing on the 2015-2016 Budget and a Long Range Financial Plan

- Approval of the 2015-2016 Budget
- Adoption of a Long Range Financial Plan
- Authorization for the Executive Director to Negotiate and Execute Agreements with Service Providers

BACKGROUND:

Annual Budget / Long Range Financial Plan

State law requires the Commission to hold a public hearing before adopting a budget for fiscal year operations (July 1st to June 30th) and before adopting a long-range financial plan. The budget is an estimated spending plan for the funds to be received by the Stanislaus County Children and Families Commission. Adoption of a budget is the first step in authorizing expenditures to contractors. However, before funds can be disbursed, a contract must be executed between the Commission and the program operator.

By law, the Stanislaus County Board of Supervisors does not have statutory authority to alter, amend, or approve the Commission's budget. The Commission's budget appears in the Stanislaus County budget as an informational item so the Auditor has a legal basis to make Commission expenditures. The filing date for submitting proposed budgets to the County was April 6, 2015. A budget totaling \$7,287,186 was submitted to the CEO's office in order to meet the County's deadline. The purpose of the budget submitted to the County was to act as a placeholder until the Commission adopts its budget. Any budget approved by the Commission at this meeting or at subsequent meetings will be incorporated into the County's 2015-2016 budget.

Some of the significant features of the budget and long range financial plan include:

- Budgeted revenues are reduced 5.1% between 2014-2015 and 2015-2016 due to:
 - Reduced tobacco tax revenues – a decrease of 2.0% (\$104,104)
 - The ending of the Child Signature Program on June 30, 2015 (\$105,000)
 - A \$67,432 reduction in interest earnings due to lower rates and a smaller fund balance
- 2015-2016 contracts and programs are budgeted at current amounts except for:
 - A \$48,722 decrease in the Healthy Cub's allocation to \$126,278 due to the impacts of the Federal Affordable Care Act
 - A \$105,000 decrease due to the State's elimination of the Child Signature Program on June 30th.
 - An increase of \$30,000 to the Court Appointed Special Advocates to enable the program to serve 25 more children 0-5
- For 2015-2016, a \$518,722 contingency has been established. No funds will be spent from Contingency without the approval of the Commission.

Attest: _____
Stephanie Loomis - Administration

- Staff salaries and benefits will increase 4% in 2015-2016 due to 2% in salary restoration negotiated by the County and a .15 FTE increase for an underfilled position. In the long range financial projections, a 2% increase in salary costs is projected for future years.
- Costs for Brown and Armstrong to conduct the 2014-2015 audit will remain at \$11,200.
- The State’s revenue projections for Stanislaus County have been used in the long range financial plan.
- The long range financial plan assumes contractors will spend 95% of their allocations.
- The long range financial plan assumes a minimum reserve of six month’s worth of operating costs.

The Administrative and Finance Committee met on May 11th to review and discuss this item. The Executive Committee met on May 20th to review and discuss this item.

STAFF RECOMMENDATIONS:

1. Hear a presentation by staff.
2. Open the Public Hearing and receive comments.
3. Close the Public Hearing.
4. Approve the recommended budget of \$7,287,186 for fiscal year 2015-2016. (During the May 26th Commission meeting, there will be multiple motions to authorize the negotiation and execution of contracts in order to avoid potential conflicts of interest for commission members).
5. Adopt the financial projections for fiscal years 2016-2017 through 2019-2020 as the Commission’s long range financial plan.
6. Authorize staff to submit the proposed budget for inclusion in the County budget.
7. Authorize the Executive Director to sign an \$11,200 agreement with Brown and Armstrong for audit services.
8. Direct staff to work with the Administrative and Finance committee to implement the budget.

FISCAL IMPACT:

Approval of the recommended budget will establish a plan to spend \$7,287,186 to support Stanislaus County children 0-5 in fiscal year 2015-2016. Agreements and/or addendums between the Commission and program operators will be executed before funds are disbursed to program operators.

COMMISSION ACTION:

On motion of Commissioner _____; Seconded by Commissioner _____

and approved by the following vote:

Ayes: Commissioner(s): _____

Noes: Commissioner(s): _____

Excused or Absent Commissioner(s): _____

Abstaining: Commissioner(s): _____

1) _____ Approved as recommended.

2) _____ Denied.

3) _____ Approved as amended.

Motion: _____

Attest: _____

Stephanie Loomis - Administration

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION
LONG RANGE FINANCIAL PLAN - FY 2015/2016 through FY 2019/2020

	FY 14/15 Budget	FY 14/15 Estimate	FY 15/16 Budget	FY 15/16 Projection	FY 16/17 Projection	FY 17/18 Projection	FY 18/19 Projection	FY 19/20 Projection
1 Beginning Fund Balance	\$ 11,711,750	\$ 11,792,222	\$ 10,602,612	\$ 10,602,612	\$ 9,302,125	\$ 7,852,853	\$ 6,290,791	\$ 4,604,494
REVENUE								
2 Interest	\$ 152,253	\$ 100,000	\$ 84,821	\$ 84,821	\$ 74,417	\$ 62,823	\$ 50,326	\$ 36,836
3 Tobacco Tax (Prop 10)	\$ 5,198,816	\$ 5,200,000	\$ 5,094,712	\$ 5,094,712	\$ 4,996,742	\$ 4,908,843	\$ 4,810,666	\$ 4,714,453
4 Child Signature Program	\$ 105,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5 SMIF/Misc.	\$ -	\$ 64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6 TOTAL REVENUE	\$ 5,456,069	\$ 5,410,064	\$ 5,179,533	\$ 5,179,533	\$ 5,071,159	\$ 4,971,666	\$ 4,860,992	\$ 4,751,289
EXPENDITURES								
Program								
7 Contracts/Programs	\$ 6,234,924	\$ 6,021,254	\$ 6,111,202	\$ 5,805,642	\$ 5,805,642	\$ 5,805,642	\$ 5,805,642	\$ 5,805,642
8 Contract Adjustments (TBD)	\$ 633,500	\$ -	\$ 518,722	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
10 Salaries & Benefits	\$ 151,546	\$ 148,574	\$ 155,639	\$ 155,639	\$ 158,752	\$ 161,927	\$ 165,165	\$ 168,469
11 Services & Supplies	\$ 22,321	\$ 23,123	\$ 31,461	\$ 29,888	\$ 30,486	\$ 31,096	\$ 31,718	\$ 32,352
12 County Cap Charges	\$ 11,911	\$ 9,484	\$ 7,934	\$ 7,934	\$ 8,093	\$ 8,255	\$ 8,420	\$ 8,588
13 Total Expenditures - Program	\$ 7,054,202	\$ 6,202,434	\$ 6,824,959	\$ 6,049,103	\$ 6,052,973	\$ 6,056,919	\$ 6,060,945	\$ 6,065,051
Evaluation								
14 Salaries & Benefits	\$ 62,802	\$ 18,572	\$ 62,436	\$ 62,436	\$ 63,684	\$ 64,958	\$ 66,257	\$ 67,582
15 Services & Supplies	\$ 8,004	\$ 1,883	\$ 9,668	\$ 9,185	\$ 9,369	\$ 9,556	\$ 9,747	\$ 9,942
16 County Cap Charges	\$ 4,936	\$ 1,185	\$ 744	\$ 744	\$ 759	\$ 774	\$ 789	\$ 805
17 Total Expenditures - Evaluation	\$ 75,742	\$ 21,640	\$ 72,848	\$ 72,364	\$ 73,812	\$ 75,288	\$ 76,794	\$ 78,329
Administration								
18 Salaries & Benefits	\$ 288,804	\$ 297,148	\$ 304,251	\$ 276,874	\$ 310,336	\$ 316,543	\$ 322,874	\$ 329,331
19 Services & Supplies	\$ 48,637	\$ 59,486	\$ 69,012	\$ 65,562	\$ 66,873	\$ 68,210	\$ 69,575	\$ 70,966
20 County Cap Charges	\$ 22,698	\$ 18,967	\$ 16,116	\$ 16,116	\$ 16,438	\$ 16,767	\$ 17,103	\$ 17,445
21 Total Expenditures - Administration	\$ 360,140	\$ 375,600	\$ 389,380	\$ 358,552	\$ 393,648	\$ 401,520	\$ 409,551	\$ 417,742
22 Total Expenditures	\$ 7,490,083	\$ 6,599,674	\$ 7,287,186	\$ 6,480,020	\$ 6,520,432	\$ 6,533,727	\$ 6,547,289	\$ 6,561,122
23 NET INCREASE (DECREASE) TO FUND BALANCE	\$ (2,034,015)	\$ (1,189,610)	\$ (2,107,653)	\$ (1,300,487)	\$ (1,449,273)	\$ (1,562,062)	\$ (1,686,297)	\$ (1,809,833)
24 ENDING FUND BALANCE	\$ 9,677,735	\$ 10,602,612	\$ 8,494,959	\$ 9,302,125	\$ 7,852,853	\$ 6,290,791	\$ 4,604,494	\$ 2,794,661

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION

2015/2016 CONTRACT/PROGRAM SCHEDULE

Note: Light green shading indicates request to authorize contract execution up to specified amount.

	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)					
Community Resource and Referral					
1	211 Project (<i>United Way</i>)	\$ 80,000			
Family Resource Centers:					
2	Ceres Partnership for Healthy Children (<i>CHS</i>)				
3	Hughson Family Resource Center (<i>SV</i>)				
4	N. Modesto/Salida Family Resource Center (<i>SV</i>)				
5	Oakdale/Riverbank Family Resource Center (<i>CHS</i>)	\$ 1,559,357			
6	Parent Resource Center				
7	Turlock Family Resource Center (<i>Aspiranet</i>)				
8	Westside Family Resource Center (<i>CHS</i>)				
9	The Bridge (<i>SV</i>)	\$ 185,000			
10	Healthy Start Sites (<i>SCOE</i>)	\$ 416,020			
Targeted Intensive Parent Support Services					
11	Children's Crisis Center	\$ 460,000			
12	Court Appointed Special Advocates	\$ 60,000			
13	Family Justice Center	\$ 100,000			
14	La Familia Counseling Program (<i>El Concilio</i>)	\$ 98,000			
15	Zero to Five Early Intervention Partnership (<i>BHRS</i>)	\$ 1,523,009			
TOTAL AREA 1:		\$ 4,481,386			
RESULT AREA 2: Improved Child Development (Child Development Services)					
Kinder Transition Services					
16	Keyes (1)	\$ 10,000			
17	Grayson (1)	\$ 10,000			
18	Riverbank (2)	\$ 20,000			
Quality ECE Investments					
19	Early Care and Education Conference	\$ 12,000			
TOTAL AREA 2:		\$ 52,000			
RESULT AREA 3: Improved Health (Health Education and Services)					
Health Access					
20	Healthy Cubs (Health Services Agency)	\$ 126,278			
Maternal & Child Health Care					
21	Perinatal Home Visitations (<i>Health Services Agency</i>)	\$ 1,339,160			
Oral Health					
22	Dental Education (<i>Health Services Agency</i>)	\$ 30,000			
TOTAL AREA 3:		\$ 1,495,438			
RESULT AREA 4: Improved Systems of Care					
Service Outreach, Planning, Support, and Management					
23	Healthy Start Support (<i>SCOE</i>)	\$ 82,378			
TOTAL AREA 4:		\$ 82,378			
Total Contracts		\$ 6,111,202	\$ 6,111,202	\$ 6,111,202	\$ 6,111,202

BHRS=Behavioral Health and Recovery Services
 CHS=Center for Human Services
 CAPC=Child Abuse Prevention Council
 SV=Sierra Vista
 SCOE-Stanislaus County Office of Education