



Children & Families Commission
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Commission Meeting Minutes
Tuesday, December 13, 2016
Stanislaus County Office of Education
Board Room
1100 "H" St., Modesto, CA

Members Present: Vito Chiesa, David Cooper, Kathy Harwell (Vice Chair), Denise Hunt, Nelly Paredes-Walsborn, and Dr. John Walker.

Members Absent: Vicki Bauman, Mary Ann Lee, and George Skol (Chair),

Staff Present: John Sims, Executive Director; Stephanie Loomis, Administration; Veronica Ascencio, Accountant; and Jack Doering, Commission Counsel.

- I. Vice Chair Harwell called the meeting to order at 4:00 p.m. She recognized this would be John Sims' last meeting with the Commission before he went on to work for another agency. Commission members were introduced and attendees were welcomed.
- II. Commission members and attendees recited the Pledge of Allegiance.
- III. Announcement of Commissioner Recusals – None
- IV. Public Comment Period – None.
- V. Consent Calendar
The Consent Calendar was approved.
Moved Hunt, Seconded Cooper. Unanimously approved.
- VI. Agenda Items
 - A. The Commission approved the Commission Meeting Minutes of September 27, 2016.
Approved on the consent calendar. Moved Hunt, Seconded Cooper. Unanimously approved.
 - B. Executive Director's Office
 1. Provisions of Proposition 10 were codified into California State Law as Sections 130100-130155 of the California Health and Safety Code. Section 130150 requires local Children and Families Commissions to conduct a public hearing on the Annual Report and to submit the report to the California First 5 Commission. The report shows the progress towards and achievement of the goals and objectives of the Proposition.

The Commission heard a presentation from Stephanie Loomis on the 2015-2016 Local Annual Report.

Vice Chair Harwell opened the Public Hearing for the 2015-2016 Local Annual Report at 4:15 p.m. Members from the audience were asked to make comments. Hearing no comments, Vice Chair Harwell closed the hearing at 4:16 p.m.

The Commission accepted the 2015-2016 Local Annual Report.
Moved Walker, Seconded Cooper. Unanimously approved.
 2. The Stanislaus County Children and Families Commission is an independent unit of local government that is classified as a "County agency" for purposes of State law. The Commission has executed an agreement with Stanislaus County to provide the accounting, administrative, and legal services that it provides to County departments. Commission employees are considered to be County employees for payroll and benefit purposes and the Commission has based its travel and

purchasing card policies on County policies for convenience and consistency between the two agencies.

The Board of Supervisors directed the Auditor's Office to conduct an audit of all County departments' purchasing card charges for fiscal year 2015-2016. Because Commission employees use purchasing cards issued through Stanislaus County, the Commission's purchasing card charges were audited under this Board directive. The use of Commission purchasing cards is the preferred method of paying for employee travel costs (mileage, meals, parking, bridge tolls, etc) and for the purchase of supplies (office materials, meeting materials, etc.).

The Executive Summary and the more detailed Finding Report of the purchasing card audit for 2015-2016 contained no significant findings and recommendations. Therefore no response to the audit is required.

Approved on the consent calendar. Moved Hunt, Seconded Cooper. Unanimously approved.

3. Since 2005, the Children and Families Commission and the Community Services Agency (CSA) have collaborated and braided funding to provide child abuse/neglect prevention, early intervention, and family support services through Family Resources Centers (FRCs) throughout the community. There are currently seven contracts for ten (10) FRC sites throughout Stanislaus County. The Children and Families Commission and the Community Services Agency have agreed to continue to support FRCs in Stanislaus County through the issuance of a Request for Proposal (RFP) for the provision of services to children by Family Resource Centers for the contract period July 1, 2017 through June 30, 2020.

FRCs funded by this RFP will provide family support and strengthening services at the community or neighborhood level. The FRCs will promote child abuse/neglect prevention and early intervention programs through the Differential Response (DR) approach. FRC services will be provided to children 0 through age 5 and their families, and pregnant women.

As in the past, the Commission and CSA will consider all proposals submitted. Priority shall be given to proposals that promote, encourage, and develop collaboration between community-based organizations and Family Resource Centers in the proposal area.

The Children and Families Commission will contribute up to \$1,559,357 per year, or a total of up to \$4,678,071 for the three-year period. The Stanislaus County Community Services Agency will be contributing at least \$500,000 of funding annually or a total of at least \$1,500,000 for the three-year period. The exact amount of CSA's contribution is expected to be finalized after the first of the year.

The Commission authorized the General Services Agency (GSA) Purchasing Division to issue a Request for Proposals (RFP) on behalf of the Children and Families Commission (and in collaboration with the Community Services Agency) for the provision of services to children by Family Resource Centers for the contract period July 1, 2017 through June 30, 2020.

Approved on the consent calendar. Moved Hunt, Seconded Cooper. Unanimously approved.

4. The Commission approved the 2017 Meeting calendar
Approved on the consent calendar. Moved Hunt, Seconded Cooper. Unanimously approved.

C. Committee Reports – ***Approved on the Consent Calendar. Moved Hunt, Seconded Cooper. Unanimously approved.***

1. The Commission accepted the minutes for the Administrative Committee meeting held on November 14, 2016 – including the Monthly Contract Financial Report as of September 30, 2016 and the Quarterly Financial Report July 2016 to September 2016.
2. The Commission accepted the minutes for the Operations Committee meeting held on November 17, 2016.

3. The Commission accepted the minutes for the Executive Committee meeting held on December 7, 2016.
- VII. Correspondence – None
- VIII. Commissioner Reports
1. Commissioner Cooper shared he found the 2016 Child Health, Education, and Care Summit he attended with the Commission in November outstanding. Commissioners Paredes-Walsborn, Harwell, and Chiesa agree.
- IX. Staff Reports
1. John Sims shared that Advocacy Day 2017, which is coordinated by the First 5 Association, is scheduled for January 31st. The day is an opportunity for Commissioners and staff to meet with legislators from the local region. Commissioners were invited to attend.
 2. John Sims expressed his gratitude for being able to work for the Commission for the last thirteen years.
- X. At 4:28 p.m., the Commission moved into Closed Session
- A. Public Employee Evaluation: Title: Executive Director. Government Code 54957(b).
 - B. Public Employee Appointment: Title: Executive Director. Government Code Section 54957 (b).
- VIII. The Commission reconvened at 4:45 p.m. and Vice Chair Harwell announced no action was taken in the Closed Session. The meeting was adjourned at 4:46 p.m.