



September 26, 2017 at 4:00 p.m.

**Finley Conference Room – West Modesto Community Center
401 E. Paradise Road, Modesto, CA**



Children & Families Commission
930 15th Street
Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

Commission Meeting Notice

September 26, 2017 at 4:00 PM, Finley Conference Room, 401 E. Paradise Road, Modesto
See attached map for facility accessibility during road construction.

MEMBERS:

Vicki Bauman
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Kathy Harwell
Chair
Community Services Agency

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Vice Chair
Community Representative

George Skol
Community Representative

Julie Vaishampayan, MD
Public Health Officer

David T. Jones
Executive Director

The Stanislaus County Children and Families Commission welcomes you to its meetings which are regularly held on the fourth Tuesday of most month. Your interest is encouraged and appreciated.

The agenda is divided into two sections:

CONSENT CALENDAR: These matters include routine financial and administrative actions and are identified with an asterisk (*). All items on the consent calendar will be voted on at the beginning of the meeting under the section titled "Consent Calendar." If you wish to have an item removed from the Consent Calendar, please make your request at the time the Commission Chairperson asks if any member of the public wishes to remove an item from consent.

REGULAR CALENDAR: These items will be individually discussed and include all items not on the consent calendar and all public hearings.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA: Please raise your hand or step to the podium at the time the item is announced by the Commission Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

PUBLIC COMMENT PERIOD: Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Commission for consideration. However, California law prohibits the Commission from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Children and Families Commission. Any member of the public wishing to address the Commission during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes.

COMMISSION AGENDAS AND MINUTES: Commission agendas, Minutes, and copies of items to be considered by the Children and Families Commission are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: www.stanprop10.org.

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission office at 930 15th Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website www.stanprop10.org.



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NOTICE REGARDING NON-ENGLISH SPEAKERS: Stanislaus County Children & Families Commission meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

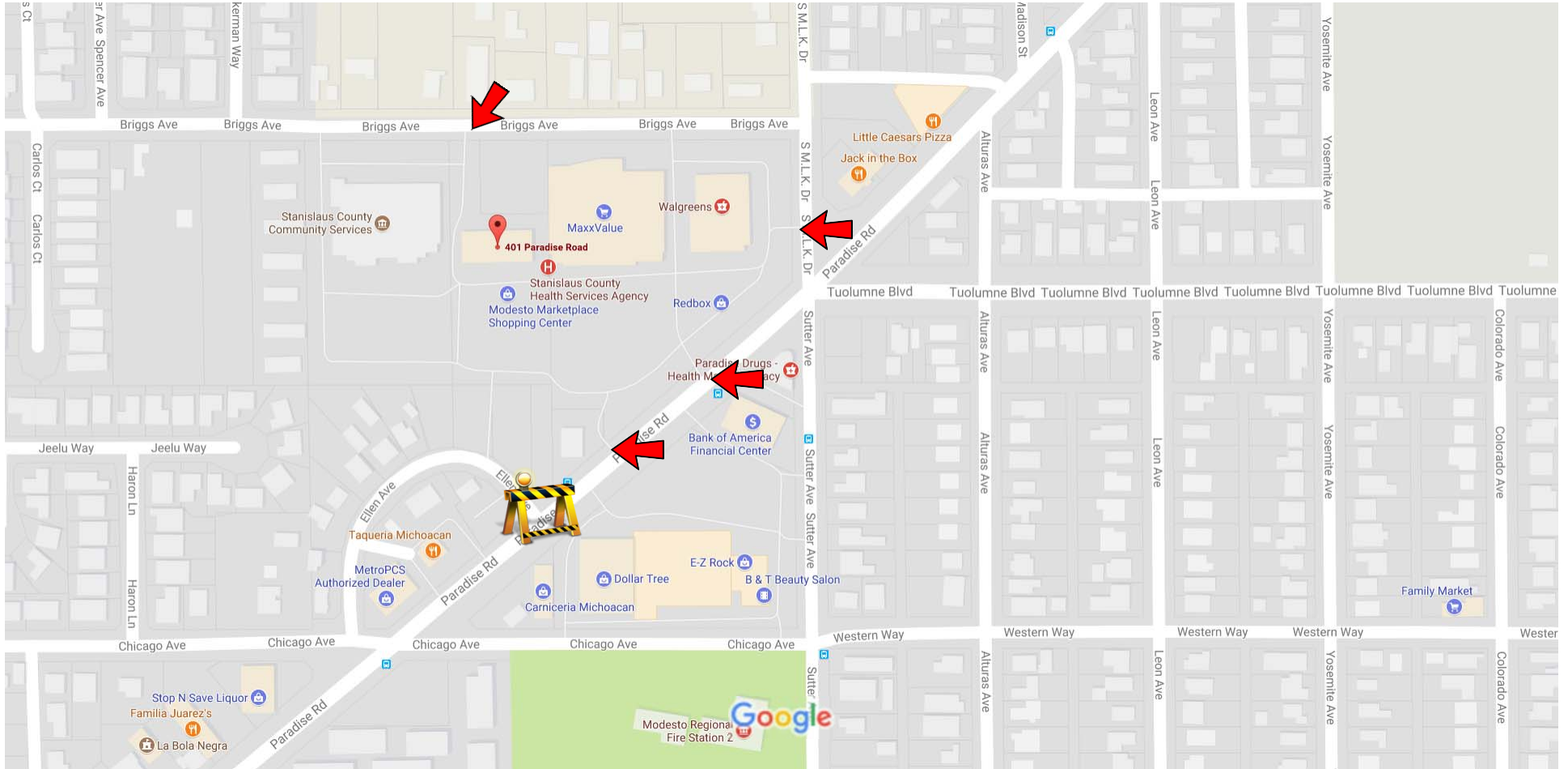
Las juntas de la Comision para Niños y Familias son dirigidas en Ingles y no hay traduccion disponible a menos que la Comision sea notificada con 72 horas por avanzado. Si necesita traducción, por favor contacte a la Comision al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles pero se le asistara en Español cuando lo pida.)

REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting.

RECUSALS: California Government Code Section 87100 states that "no public official at any level of state or local government may make, participate in making or in any way use or attempt to use his/her official position to influence governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest." Likewise, California Government Code section 1090 provides that certain government officials and employees "...shall not be financially interested in any contract made by tem in their official capacity."

These sections of law permit the Stanislaus County Children and Families Commission to execute contracts so long as the Commissioner(s) with the conflict recuses himself or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision on the contract.

Google Maps 401 Paradise Rd



Map data ©2017 Google United States 100 ft

Please note the Ellen Avenue entrance is closed due to construction.

It is recommended to use the shopping center entrances off Paradise Road, the shopping center entrance on South Martin Luther King Drive, or the entrance behind the facility on Briggs Avenue.



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COMMISSION MEETING AGENDA

September 26, 2017

Times provided are approximate times.

- 4:00 p.m. I. Welcome & Introductions – Vice Chair Paredes-Walsborn
- 4:05 p.m. II. Pledge of Allegiance
- 4:08 p.m. III. Announcement of Recusals ¹
- 4:10 p.m. IV. Public Comment Period (Limit of 5 minutes per person)
- 4:15 p.m. V. Approval of the Consent Calendar – Agenda items marked by an Asterisk (*)
- VI. Agenda Items
 - * A. Approval of the Commission Meeting Minutes of August 22, 2017 [p. 6-8](#)
 - B. Recognition of Denise Hunt
 - C. Executive Director's Office
- 4:18 p.m. 1. FOCUS Project Presentation – SCOE and District Attorney
- 4:33 p.m. 2. Partner Presentation – Healthy Start
- D. Committee Reports
 - * 1. Accept the Minutes of the Administrative Committee meeting of September 11, 2017 [p. 9](#)
 - a. Monthly Financial Report as of August 31, 2017 [p. 10](#)
 - * 2. Accept the Minutes of the Operations Committee meeting of September 14, 2017 [p. 11](#)
 - * 3. Accept the Minutes of the Executive Committee meeting of September 20, 2017 [p. 12](#)
- VII. Correspondence – None
- VIII. Commissioner Reports
- 4:48 p.m. IX. Staff Reports
 - 1. Presentation on August Early Care and Education Conference
- 4:58 p.m. X. Adjourn

¹ Commissioners may publicly announce the item(s) or recommendation(s) from which he/she will recuse himself or herself due to an actual or perceived conflict of interest. The Commissioner will excuse himself or herself from the meeting and leave the room when the specific agenda item comes up for discussion and voting.



Children & Families Commission
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**Commission Meeting Minutes
Tuesday, August 22, 2017
Stanislaus County Office of Education
Board Room
1100 "H" Street, Modesto, CA**

Members Present: Vicki Bauman, Vito Chiesa, David Cooper, Kathy Harwell (Vice-Chair), Mary Ann Lee, Nelly Paredes-Walsborn, George Skol (Chair), Dr. Julie Vaishampayan.

Members Absent: Denise Hunt

Staff Present: David Jones, Executive Director; Stephanie Loomis, Administration; and Jack Doering, Commission Counsel.

- I. Vice-Chair Harwell called the meeting to order at 4:00 p.m. Commission members, staff, and attendees were introduced and welcomed.
- II. Commission members and attendees recited the Pledge of Allegiance.
- III. Announcement of Commissioner Recusals – None
- IV. Public Comment Period – None
- V. Consent Calendar
The Consent Calendar was approved.
Motion by Lee, Second by Cooper. Unanimously approved.
- VI. Agenda Items
 - A. The Commission approved the Commission Meeting Minutes of June 27, 2017.
Approved on the consent calendar. Motion by Lee, Second by Cooper. Unanimously approved.
 - B. Executive Director’s Office
 - 1. The Stanislaus County Board of Supervisors’ ordinance establishing the Children and Families Commission was adopted on December 8, 1998. Section 9.70.090 of the ordinance prescribes that the members of the Commission shall annually elect a Chairperson who shall serve for a term of one (1) year. The Commission’s By-Laws contain the process for election of the Chair and Vice-Chair, with the terms of both extending from September 1st to August 31st.

According to the Commission’s By-Laws:

“The Executive Committee shall serve as a Nominating Committee to develop a slate of candidates for the Office of Vice-Chair. At the August regular meeting of the Commission, members of the Commission shall consider the Nominating Committee’s candidate(s) and shall elect a Vice-Chair for the Commission, who shall serve a term of September 1st through August 31st. Following a term as Vice-Chair, the Vice-Chair shall serve a one-year term as Chair of the Commission during the following September 1st to August 31st period. The purpose of this process is to provide continuity for a two-year period as a Commissioner moves from the Office of Vice-Chair to Chair.”

“In the interests of promoting community involvement, it is the goal of the Commission to alternate the Chair between community representatives and County representatives. It is recognized that unanticipated and unplanned changes in Commission membership may affect the Commission’s ability to attain this goal.”

In accordance with these provisions, the Commission’s current Vice-Chair, Kathy Harwell, automatically assumes the Office of Chair on September 1, 2017. The Executive Committee of the Commission serves as the Nominating Committee and recommends Nelly Paredes-Walsborn for the Office of Vice-Chair for a term to commence on September 1, 2017. Per Commission By-Laws, following her term as Vice-Chair, Ms. Paredes-Walsborn would then serve a one-year term as Chair of the Commission.

The Executive Committee recommendation to elect Nelly Paredes-Walsborn as Vice-Chair was approved.

Motion by Chiesa, Second by Lee. Unanimously approved.

2. The Commission heard a presentation from Susan Beasley, the Executive Director of the Parent Resource Center. Susan shared an update on the work being done at the Parent Resource Center. The Commission thanked her, her staff and their Board of Directors for the ongoing service to the Community.

Chair Skol arrived at 4:16 p.m.

3. The Commission heard a presentation on the Focus on Prevention initiative from Stanislaus County District Three Supervisor Terry Withrow and Ruben Imperial from the Stanislaus County Chief Executive Office. They shared an update on the work being accomplished by the Focus on Prevention work group and the initiative’s future areas of focus. The Commission thanked them for the presentation and the important work they are doing in the community.

C. Committee Reports – *Approved on the Consent Calendar. Motion by Lee, Second by Cooper. Unanimously approved.*

1. The Commission accepted the minutes for the Executive Committee meeting held on August 16, 2017.

II. Correspondence – None

III. Commissioner Reports – None

IV. Staff Reports

- David thanked the Commission’s partners for participating in a process improvement effort regarding the Family Development Matrix assessment. FRC partners met with Commission and Community Services Agency staff for a teleconference with the FDM consultant to discuss process concerns and questions. Commission staff has since met with CSA staff to discuss a path forward and will come back to FRC representatives for resolution.
- David reported that Prop 10 revenue continues to be volatile. While revenue for FY 2016-2017 came in slightly over budget, May revenue was significantly lower than it’s been historically with June showing a slight recovery. Staff will be watching the revenue closely going forward.

- David shared that the uncertainty of future revenue and the significant use of fund balance was another reminder of why it will be better to engage the strategic planning process sooner than later. He has been discussing the need for planning and the approaching revenue cliff with our partners and they have been very supportive of the need for strategic planning to create a path going forward. He plans to bring an agenda item related to strategic planning in September.
- David shared a reminder that the Early Care and Education Conference will be on Saturday, August 26, 2017 and he thanked Stanislaus County Office of Education for their ongoing partnership.
- David shared the Commission would be hosting a brief social after the Commission's September meeting to recognize and celebrate the work of a number of our Commissioners. Commission partner agencies will be encouraged to attend and this will be a nice opportunity for the Commissioners and our partners to visit with one another. Commission staff will send out notification of the informal social.

V. The Commission meeting adjourned at 5:14 p.m.



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Administrative Committee

Monday, September 11, 2017

MEMBERS:

Vicki Bauman
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Kathy Harwell
Chair
Community Services Agency

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Vice Chair
Community Representative

George Skol
Community Representative

Julie Vaishampayan, MD
Public Health Officer

David T. Jones
Executive Director

Commissioners Present: Mary Ann Lee, George Skol, Nelly Paredes-Walsborn
Commissioners Absent: Kathy Harwell
Staff Present: David Jones

1. The Monthly Contract Financial Report for August 2017 was reviewed.
2. Commission membership was discussed and the group received an update on the status of the process of filling the vacant seat.
3. Strategic planning was discussed including options for crafting the agenda item.
4. The agenda for the September 26 Commission meeting was reviewed. The Committee was informed that the next Commission meeting is scheduled to be held in West Modesto Community Center in the Finley Conference Room. Items to be discussed include: recognition of Denise Hunt; strategic planning; presentation on the FOCUS project and Healthy Start program; the Monthly Contract Financial Report.
5. Adjournment

STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION

CONTRACT SCHEDULE

8/31/2017

	Budget	Actual Expenditures	Remaining Budget	% Actual to Budget	
RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)					
Community Resource and Referral					
1	\$ 80,000	\$ -	\$ 80,000	0%	
Family Resource Centers:					
2	\$ 163,418	\$ -	\$ 163,418	0%	
3	\$ 147,135	\$ -	\$ 147,135	0%	
4	\$ 311,147	\$ -	\$ 311,147	0%	
5	\$ 158,847	\$ -	\$ 158,847	0%	
6	\$ 350,457	\$ -	\$ 350,457	0%	
7	\$ 190,415	\$ -	\$ 190,415	0%	
8	\$ 237,938	\$ -	\$ 237,938	0%	
9	\$ 185,000	\$ -	\$ 185,000	0%	
10	\$ 416,020	\$ -	\$ 416,020	0%	
Targeted Intensive Family Support Services					
11	\$ 460,000	\$ 38,265	\$ 421,735	8%	
12	\$ 60,000	\$ 4,289	\$ 55,711	7%	
13	\$ 101,530	\$ -	\$ 101,530	0%	
14	\$ 98,000	\$ -	\$ 98,000	0%	
15	\$ 1,523,009	\$ 60,128	\$ 1,462,881	4%	
Total Area 1:		\$ 4,482,916	\$ 102,682	\$ 4,380,234	2%
RESULT AREA 2: Improved Child Development (Child Development Services)					
Kindergarten Transition Services					
16	\$ 10,000	\$ -	\$ 10,000	0%	
17	\$ 20,000	\$ -	\$ 20,000	0%	
Quality ECE Investments					
18	\$ 12,000	\$ -	\$ 12,000	0%	
Total Area 2:		\$ 42,000	\$ -	\$ 42,000	0%
RESULT AREA 3: Improved Health (Health Education and Services)					
Health Access					
19	\$ 50,000	\$ 2,233	\$ 47,767	4%	
Maternal & Child Health Care					
20	\$ 1,339,160	\$ 54,511	\$ 1,284,649	4%	
Oral Health					
21	\$ 30,000	\$ -	\$ 30,000	0%	
Total Area 3:		\$ 1,419,160	\$ 56,744	\$ 1,362,417	4%
RESULT AREA 4: Improved Systems of Care					
Provider Capacity Building, Training and Support					
22	\$ 82,378	\$ -	\$ 82,378	0%	
Total Area 4:		\$ 82,378	\$ -	\$ 82,378	0%
Total Services Contracts		\$ 6,026,454	\$ 159,425	\$ 5,867,029	3%



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Operations Committee

Thursday, September 14, 2017

MEMBERS:

Vicki Bauman
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Kathy Harwell
Chair
Community Services Agency

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Vice Chair
Community Representative

George Skol
Community Representative

Julie Vaishampayan, MD
Public Health Officer

David T. Jones
Executive Director

Commissioners Present: Vicki Bauman, Dr. Julie Vaishampayan
Commissioners Absent: David Cooper
Staff Present: David Jones

1. The Monthly Contract Financial Report for August 2017 was reviewed.
2. Commission membership was discussed and the group received an update on the status of the process of filling the vacant seat.
3. Strategic planning was discussed including options for crafting the agenda item.
4. The agenda for the September 26 Commission meeting was reviewed. The Committee was informed that the next Commission meeting is scheduled to be held in West Modesto Community Center in the Finley Conference Room. Items to be discussed include: recognition of Denise Hunt; strategic planning; presentation on the FOCUS project and Healthy Start program; the Monthly Contract Financial Report.
5. Adjournment



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Executive Committee

Wednesday, September 20, 2017

MEMBERS:

Vicki Bauman
School Representative

Vito Chiesa
County Supervisor

David Cooper
Community Representative

Kathy Harwell
Chair
Community Services Agency

Mary Ann Lee
Health Services Agency

Nelly Paredes-Walsborn, Ph.D.
Vice Chair
Community Representative

George Skol
Community Representative

Julie Vaishampayan, MD
Public Health Officer

David T. Jones
Executive Director

Commissioners Present: Vito Chiesa, Kathy Harwell, Nelly Paredes-Walsborn
Commissioners Absent: None
Staff Present: David Jones

- 1. The Monthly Contract Financial Report for August 2017 was reviewed.
2. Commission membership was discussed and the group received an update on the status of the process of filling the vacant seat.
3. Strategic planning was discussed including options for moving forward.
4. The agenda for the September 26 Commission meeting was reviewed. The Committee was informed that the next Commission meeting is scheduled to be held in West Modesto Community Center in the Finley Conference Room. Items to be discussed include: recognition of Denise Hunt; strategic planning; presentation on the FOCUS project and Healthy Start program; the Monthly Contract Financial Report.
5. Adjournment