



Children & Families Commission
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**Commission Meeting Minutes
 Tuesday, August 22, 2017
 Stanislaus County Office of Education
 Board Room
 1100 "H" Street, Modesto, CA**

Members Present: Vicki Bauman, Vito Chiesa, David Cooper, Kathy Harwell (Vice-Chair), Mary Ann Lee, Nelly Paredes-Walsborn, George Skol (Chair), Dr. Julie Vaishampayan.

Members Absent: Denise Hunt

Staff Present: David Jones, Executive Director; Stephanie Loomis, Administration; and Jack Doering, Commission Counsel.

- I. Vice-Chair Harwell called the meeting to order at 4:00 p.m. Commission members, staff, and attendees were introduced and welcomed.
- II. Commission members and attendees recited the Pledge of Allegiance.
- III. Announcement of Commissioner Recusals – None
- IV. Public Comment Period – None
- V. Consent Calendar
 The Consent Calendar was approved.
Motion by Lee, Second by Cooper. Unanimously approved.
- VI. Agenda Items
 - A. The Commission approved the Commission Meeting Minutes of June 27, 2017.
Approved on the consent calendar. Motion by Lee, Second by Cooper. Unanimously approved.
 - B. Executive Director’s Office
 - 1. The Stanislaus County Board of Supervisors’ ordinance establishing the Children and Families Commission was adopted on December 8, 1998. Section 9.70.090 of the ordinance prescribes that the members of the Commission shall annually elect a Chairperson who shall serve for a term of one (1) year. The Commission’s By-Laws contain the process for election of the Chair and Vice-Chair, with the terms of both extending from September 1st to August 31st.

According to the Commission’s By-Laws:

“The Executive Committee shall serve as a Nominating Committee to develop a slate of candidates for the Office of Vice-Chair. At the August regular meeting of the Commission, members of the Commission shall consider the Nominating Committee’s candidate(s) and shall elect a Vice-Chair for the Commission, who shall serve a term of September 1st through August 31st. Following a term as Vice-Chair, the Vice-Chair shall serve a one-year term as Chair of the Commission during the following September 1st to August 31st period. The purpose of this process is to provide continuity for a two-year period as a Commissioner moves from the Office of Vice-Chair to Chair.”

“In the interests of promoting community involvement, it is the goal of the Commission to alternate the Chair between community representatives and County representatives. It is recognized that unanticipated and unplanned changes in Commission membership may affect the Commission’s ability to attain this goal.”

In accordance with these provisions, the Commission’s current Vice-Chair, Kathy Harwell, automatically assumes the Office of Chair on September 1, 2017. The Executive Committee of the Commission serves as the Nominating Committee and recommends Nelly Paredes-Walsborn for the Office of Vice-Chair for a term to commence on September 1, 2017. Per Commission By-Laws, following her term as Vice-Chair, Ms. Paredes-Walsborn would then serve a one-year term as Chair of the Commission.

The Executive Committee recommendation to elect Nelly Paredes-Walsborn as Vice-Chair was approved.

Motion by Chiesa, Second by Lee. Unanimously approved.

2. The Commission heard a presentation from Susan Beasley, the Executive Director of the Parent Resource Center. Susan shared an update on the work being done at the Parent Resource Center. The Commission thanked her, her staff and their Board of Directors for the ongoing service to the Community.

Chair Skol arrived at 4:16 p.m.

3. The Commission heard a presentation on the Focus on Prevention initiative from Stanislaus County District Three Supervisor Terry Withrow and Ruben Imperial from the Stanislaus County Chief Executive Office. They shared an update on the work being accomplished by the Focus on Prevention work group and the initiative’s future areas of focus. The Commission thanked them for the presentation and the important work they are doing in the community.

C. Committee Reports – *Approved on the Consent Calendar. Motion by Lee, Second by Cooper. Unanimously approved.*

1. The Commission accepted the minutes for the Executive Committee meeting held on August 16, 2017.

II. Correspondence – None

III. Commissioner Reports – None

IV. Staff Reports

- David thanked the Commission’s partners for participating in a process improvement effort regarding the Family Development Matrix assessment. FRC partners met with Commission and Community Services Agency staff for a teleconference with the FDM consultant to discuss process concerns and questions. Commission staff has since met with CSA staff to discuss a path forward and will come back to FRC representatives for resolution.
- David reported that Prop 10 revenue continues to be volatile. While revenue for FY 2016-2017 came in slightly over budget, May revenue was significantly lower than it’s been historically with June showing a slight recovery. Staff will be watching the revenue closely going forward.

- David shared that the uncertainty of future revenue and the significant use of fund balance was another reminder of why it will be better to engage the strategic planning process sooner than later. He has been discussing the need for planning and the approaching revenue cliff with our partners and they have been very supportive of the need for strategic planning to create a path going forward. He plans to bring an agenda item related to strategic planning in September.
- David shared a reminder that the Early Care and Education Conference will be on Saturday, August 26, 2017 and he thanked Stanislaus County Office of Education for their ongoing partnership.
- David shared the Commission would be hosting a brief social after the Commission's September meeting to recognize and celebrate the work of a number of our Commissioners. Commission partner agencies will be encouraged to attend and this will be a nice opportunity for the Commissioners and our partners to visit with one another. Commission staff will send out notification of the informal social.

V. The Commission meeting adjourned at 5:14 p.m.