



**Children & Families Commission**

**September 19, 2018 at 8:00 a.m.**

*Sutter Health Education & Conference Center  
1700 McHenry Ave, Suite 60B, Modesto, CA*



**Children & Families Commission**  
 930 15<sup>th</sup> Street  
 Modesto, CA 95354  
 Phone: 209.558.6218 Fax: 209.558.6225

## Commission Meeting Notice

Wednesday, September 19, 2018 at 8:00 AM, Sutter Health Education & Conference Center  
 1700 McHenry Ave., Ste. 60-B, Modesto CA 95355

**MEMBERS:**

Vicki Bauman  
 School Representative

Ignacio Cantu Jr.  
 Community Representative

Vito Chiesa  
 County Supervisor

David Cooper  
 Community Representative

Kathy Harwell  
 Chair  
 Community Services Agency

Mary Ann Lee  
 Health Services Agency

Nelly Paredes-Walsborn, Ph.D.  
 Vice Chair  
 Community Representative

George Skol  
 Community Representative

Julie Vaishampayan, MD  
 Public Health Officer

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David T. Jones  
 Executive Director

The Stanislaus County Children and Families Commission welcomes you to its meetings which are regularly held on the fourth Tuesday of most month. Your interest is encouraged and appreciated.

The agenda is divided into two sections:

**CONSENT CALENDAR:** These matters include routine financial and administrative actions and are identified with an asterisk (\*). All items on the consent calendar will be voted on at the beginning of the meeting under the section titled "Consent Calendar." If you wish to have an item removed from the Consent Calendar, please make your request at the time the Commission Chairperson asks if any member of the public wishes to remove an item from consent.

**REGULAR CALENDAR:** These items will be individually discussed and include all items not on the consent calendar and all public hearings.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium at the time the item is announced by the Commission Chairperson. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission grants a longer period of time.

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Commission for consideration. However, California law prohibits the Commission from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Children and Families Commission. Any member of the public wishing to address the Commission during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes.

**COMMISSION AGENDAS AND MINUTES:** Commission agendas, Minutes, and copies of items to be considered by the Children and Families Commission are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: [www.stanprop10.org](http://www.stanprop10.org).

Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission office at 930 15<sup>th</sup> Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website [www.stanprop10.org](http://www.stanprop10.org).



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**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Stanislaus County Children & Families Commission meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

Las juntas de la Comision para Niños y Familias son dirigidas en Ingles y no hay traduccion disponible a menos que la Comision sea notificada con 72 horas por avanzado. Si necesita traducción, por favor contacte a la Comision al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles pero se le asistara en Español cuando lo pida.)

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting.

**RECUSALS:** California Government Code Section 87100 states that "no public official at any level of state or local government may make, participate in making or in any way use or attempt to use his/her official position to influence governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest." Likewise, California Government Code section 1090 provides that certain government officials and employees "...shall not be financially interested in any contract made by tem in their official capacity."

These sections of law permit the Stanislaus County Children and Families Commission to execute contracts so long as the Commissioner(s) with the conflict recuses himself or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision on the contract.



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## COMMISSION MEETING AGENDA

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**September 19, 2018**

**8:00 A.M.**

**Sutter Health Education & Conference Center  
1700 McHenry Ave, Suite 60B  
Modesto, CA**

1. Welcome & Introductions – Chair Harwell
2. Pledge of Allegiance
3. Announcement of Recusals<sup>1</sup>
4. Public Comment Period (Limit of 5 minutes per person)
5. Approval of the Consent Calendar
  - A. Miscellaneous
    1. Approval of the Commission Meeting Minutes of August 30, 2018
    2. Accept the Quarterly Financial Report through June 30, 2018
    3. Accept the Monthly Financial Report as of June 30, 2018
6. Executive Director's Office
7. Committee Reports - None
8. Correspondence - None
9. Discussion Items - None
10. Commissioner Reports
11. Staff Reports
12. Strategic Direction / Planning
13. Adjourn

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<sup>1</sup> Commissioners may publicly announce the item(s) or recommendation(s) from which he/she will recuse himself or herself due to an actual or perceived conflict of interest. The Commissioner will excuse himself or herself from the meeting and leave the room when the specific agenda item comes up for discussion and voting.



**Children & Families Commission**  
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**Commission Meeting Minutes**  
**Thursday, August 30, 2018**  
**Sutter Health and Education Conference Center**  
**Barton Room**  
**1700 McHenry Ave., Ste. 60-B, Modesto , CA**

**Members Present:** Kathy Harwell (Chair), Nelly Paredes-Walsborn (Vice Chair), David Cooper, Mary Ann Lee, Dr. Julie Vaishampayan, George Skol, Ignacio Cantu Jr.

**Members Absent:** Vito Chiesa, Vicki Bauman

**Staff Present:** David Jones, Executive Director; Veronica Ascencio, Accountant; Stephanie Loomis, Staff Services Coordinator; Denae Davis, Confidential Assistant IV

1. Chair Harwell called the meeting to order at 8:08 a.m. Commission members, staff, and attendees were introduced and welcomed.
2. Pledge of Allegiance was conducted.
3. Announcement of Commissioner Recusals – None
4. Public Comment Period – None
5. Consent Calendar  
The Consent Calendar was approved.  
**Motion by Skol, Second by Cooper. (6-0)(Chiesa, Bauman, and Cantu absent)**
6. Discussion Items  
A. The Commission approved the Election of Commission Chair and Vice Chair for 2018-2019.  
**Motion by Skol, Second by Lee. (6-0)(Chiesa, Bauman, and Cantu absent)**
7. Commissioner Reports – None
8. Staff Reports – Audit led by Veronica Ascencio with Brown & Armstrong will be coming up in early September.
9. Strategic Direction / Planning
  - Maggie Steakley (Glen Price Group) provided an agenda for Strategic Direction and Planning and discussed that the day would be focused on discussion and direction, not decisions.
  - Steakley and Commissioners participated in collective discussion to review the Commission's mission, vision, and goals.
  - Steakley and Commissioners discussed data found in the First 5 Strategic and Planning Discovery Report prepared by Glen Price Group.**Session Recess – 9:57 a.m.**  
**Session Resumed – 10:12 a.m.**
  - Steakley and Commissioners discussed priority areas, focus areas, and changes in community demographics.

**Member Cantu arrived at 11:32 a.m.**

- Steakley and Commissioners participated in various activities around the room highlighting various themes, considerations, and data from the Discovery Report.
10. **Lunch Recess – 11:58 a.m.**
11. **Session Resume – 12:50 p.m.**
- Steakley and Commissioners discussed various approaches, or roles, the Commission could lean toward: Systems Builder, Capacity Builder, Convener/Collaborator, Policy Advocate, Funder, Data Management Supporter and Communications.
  - Steakley and Commissioners thoroughly analyzed each approach and what it would look like as the Commission moves forward.
- Session Recess – 2:45 p.m.**
- Session Resumed – 3:00 p.m.**
- Steakley and Commissioners continued the discussion on various roles and approaches that the Commission could lean toward. Commissioners placed dots on the roles they felt most strongly about to discover possible alignments.
  - Steakley explained the next steps in the process would be to include the Steering Committee to consolidate information to provide back to the Commission.
  - The next Steering Committee meeting is on Friday, September 14, 2018 at 9:30 a.m.
  - The next Commission meeting is on Wednesday, September 19, 2018 at 8:00 a.m.
12. The Commission meeting adjourned at 4:50 p.m.

**STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION**  
**FISCAL YEAR 2017-2018**  
**QUARTERLY FINANCIAL REPORT**  
**Through 6/30/18**

	FY 17/18 Adopted Budget	FY 17/18 Legal Budget	Actual	Remaining Budget	% Actual to Budget
<b>Beginning Fund Balance</b>	\$ 8,671,493	\$ 8,671,493	\$ 8,371,067		
<b>REVENUE</b>					
Interest	\$ 98,048	\$ 98,048	\$ 73,889	\$ 24,159	75%
Tobacco Tax (Prop 10) ( incl. SMIF, Backfill)	\$ 4,204,821	\$ 4,204,821	\$ 4,482,154	\$ (277,333)	107%
Grants, Misc.	\$ -	\$ 75,000	\$ 75,083	\$ (83)	0%
<b>TOTAL REVENUE</b>	<b>\$ 4,302,869</b>	<b>\$ 4,377,869</b>	<b>\$ 4,631,126</b>	<b>\$ (253,257)</b>	<b>106%</b>
<b>EXPENDITURES</b>					
<b>Program</b>					
Contracts/Programs	\$ 6,026,454	\$ 6,026,454	\$ 5,876,299	\$ 150,155	98%
Contracts-Prior Year			\$ (89,065)	\$ 89,065	
Contract Adjustments (TBD) <sup>1</sup>	\$ 508,470	\$ 433,950		\$ 433,950	0%
Salaries & Benefits	\$ 199,366	\$ 199,366	\$ 168,062	\$ 31,304	84%
Services & Supplies	\$ 29,636	\$ 29,636	\$ 74,813	\$ (45,177)	252%
County Cap Charges	\$ 6,332	\$ 6,332	\$ 19,393	\$ (13,061)	306%
<b>Total Expenditures - Program</b>	<b>\$ 6,770,257</b>	<b>\$ 6,695,738</b>	<b>\$ 6,049,502</b>	<b>\$ 646,236</b>	<b>90%</b>
<b>Evaluation</b>					
Salaries & Benefits	\$ 58,474	\$ 58,474	\$ 8,930	\$ 49,544	15%
Services & Supplies	\$ 12,887	\$ 12,887	\$ 9,024	\$ 3,863	70%
County Cap Charges	\$ 1,266	\$ 1,266	\$ 1,225	\$ 41	97%
<b>Total Expenditures - Evaluation</b>	<b>\$ 72,628</b>	<b>\$ 72,628</b>	<b>\$ 19,178</b>	<b>\$ 53,449</b>	<b>26%</b>
<b>Administration</b>					
Salaries & Benefits	\$ 260,272	\$ 260,272	\$ 279,331	\$ (19,059)	107%
Services & Supplies	\$ 86,221	\$ 160,741	\$ 63,403	\$ 97,338	39%
County Cap Charges	\$ 17,730	\$ 17,730	\$ 17,623	\$ 107	99%
<b>Total Expenditures - Administration</b>	<b>\$ 364,222</b>	<b>\$ 438,743</b>	<b>\$ 360,357</b>	<b>\$ 78,386</b>	<b>82%</b>
<b>Total Expenditures</b>	<b>\$ 7,207,107</b>	<b>\$ 7,207,109</b>	<b>\$ 6,429,038</b>	<b>\$ 778,070</b>	<b>89%</b>
<b>NET INCREASE (DECREASE) TO FUND BALANCE</b>	<b>\$ (2,904,238)</b>	<b>\$ (2,829,240)</b>	<b>\$ (1,797,912)</b>		
<b>ENDING FUND BALANCE</b>	<b>\$ 5,767,255</b>	<b>\$ 5,842,253</b>	<b>\$ 6,573,155</b>		

# STANISLAUS COUNTY CHILDREN & FAMILIES COMMISSION

## Contract Schedule as of 6/30/2018

	Budget	Actual Expenditures	Remaining Budget	% Actual to Budget
<b>RESULT AREA 1: Improved Family Functioning (Family Support, Education, and Services)</b>				
<b>Community Resource and Referral</b>				
211 Project ( <i>United Way</i> )	\$ 80,000	\$ 74,621	\$ 5,379	93%
Family Resource Centers:				
Ceres Partnership for Healthy Children ( <i>CHS</i> )	\$ 163,418	\$ 157,853	\$ 5,565	97%
Hughson Family Resource Center ( <i>SV</i> )	\$ 147,135	\$ 147,135	\$ -	100%
N. Modesto/Salida Family Resource Center ( <i>SV</i> )	\$ 311,147	\$ 283,443	\$ 27,704	91%
Oakdale/Riverbank Family Resource Center ( <i>CHS</i> )	\$ 158,847	\$ 158,847	\$ -	100%
Parent Resource Center	\$ 350,457	\$ 350,457	\$ -	100%
Turlock Family Resource Center ( <i>Aspiranet</i> )	\$ 190,415	\$ 171,056	\$ 19,359	90%
Westside Family Resource Center ( <i>CHS</i> )	\$ 237,938	\$ 237,788	\$ 150	100%
The Bridge ( <i>Sierra Vista</i> )	\$ 185,000	\$ 185,000	\$ -	100%
Healthy Start Sites	\$ 416,020	\$ 416,020	\$ -	100%
<b>Targeted Intensive Family Support Services</b>				
Children's Crisis Center	\$ 460,000	\$ 460,000	\$ -	100%
Court Appointed Special Advocates	\$ 60,000	\$ 54,130	\$ 5,870	90%
Family Justice Center	\$ 101,530	\$ 95,621	\$ 5,909	94%
La Familia Counseling Program ( <i>El Concilio</i> )	\$ 98,000	\$ 97,878	\$ 122	100%
Zero to Five Early Intervention Partnership ( <i>BHRS</i> )	\$ 1,523,009	\$ 1,484,863	\$ 38,146	97%
<b>Total Area 1:</b>	<b>\$ 4,482,916</b>	<b>\$ 4,374,712</b>	<b>\$ 108,204</b>	<b>98%</b>
<b>RESULT AREA 2: Improved Child Development (Child Development Services)</b>				
<b>Kindergarten Transition Services</b>				
Keyes (1)	\$ 10,000	\$ 10,000	\$ -	100%
Riverbank (2)	\$ 20,000	\$ 20,000	\$ -	100%
<b>Quality ECE Investments</b>				
Early Care and Education Conference	\$ 12,000	\$ 5,414	\$ 6,586	45%
<b>Total Area 2:</b>	<b>\$ 42,000</b>	<b>\$ 35,414</b>	<b>\$ 6,586</b>	<b>84%</b>
<b>RESULT AREA 3: Improved Health (Health Education and Services)</b>				
<b>Health Access</b>				
Healthy Cubs ( <i>Health Services Agency</i> )	\$ 50,000	\$ 28,693	\$ 21,307	57%
<b>Maternal &amp; Child Health Care</b>				
Healthy Birth Outcomes ( <i>Health Services Agency</i> )	\$ 1,339,160	\$ 1,332,322	\$ 6,838	99%
<b>Oral Health</b>				
Dental Education ( <i>Health Services Agency</i> )	\$ 30,000	\$ 22,780	\$ 7,220	76%
<b>Total Area 3:</b>	<b>\$ 1,419,160</b>	<b>\$ 1,383,795</b>	<b>\$ 35,365</b>	<b>98%</b>
<b>RESULT AREA 4: Improved Systems of Care</b>				
<b>Provider Capacity Building, Training and Support</b>				
Healthy Start Support ( <i>SCOE</i> )	\$ 82,378	\$ 82,378	\$ -	100%
<b>Total Area 4:</b>	<b>\$ 82,378</b>	<b>\$ 82,378</b>	<b>\$ -</b>	<b>100%</b>
<b>Total Services Contracts</b>	<b>\$ 6,026,454</b>	<b>\$ 5,876,299</b>	<b>\$ 150,155</b>	<b>98%</b>