



# FIRST 5 STANISLAUS

**Commission Meeting**  
**February 28, 2024, 9:00 am**

*Location:*  
**County Center III**  
**Room 3**  
917 Oakdale Road  
Modesto, CA 95355



## Commission Meeting Notice

**Wednesday, February 28, 2024, 9:00 AM**  
**County Center III - Room 3**  
**917 Oakdale Road, Modesto, CA 95355**

**MEMBERS:**

**Vito Chiesa**  
County Supervisor

**David Cooper**  
Community Representative

**Daniel Diep, M.D.**  
Community Representative

**Christine Huber**  
Community Services Agency

**Tony Jordan**  
School Representative

**Mary Ann Lilly-Tengowski**  
Chair  
Health Services Agency

**Keri Magee**  
Community Representative

**Thea Papasozomenos, M.D.**  
Public Health Officer

**Nelly Paredes-Walsborn, Ph.D.**  
Vice Chair  
Community Representative

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**Dr. Shabby Karim**  
Executive Director

The Stanislaus County Children and Families Commission welcomes you to its meetings which are ordinarily held on the fourth Tuesday of most months. Your interest is encouraged and appreciated. The agenda is divided into multiple sections including:

**PUBLIC COMMENT PERIOD:** Matters under the jurisdiction of the Commission, and not on the posted agenda, may be addressed by the general public either at the beginning of the regular agenda and any off-agenda matters before the Commission for consideration. However, California law prohibits the Commission from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Commission. Any member of the public wishing to address the Commission during the "Public Comment" period shall be permitted to be heard once for up to 5 minutes. If you would like to provide a written comment, please email your comment to [First5Stan@stancounty.com](mailto:First5Stan@stancounty.com) by 4:00 p.m. on Monday, the day before the meeting, and include the Agenda Item Number or Public Comment Period in the subject line of the email. Your written comment will be distributed to the Commission and kept on file as part of the official record of the Commission meeting.

**CONSENT CALENDAR:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on as a single action at the beginning of the meeting under the section titled "Consent Calendar" without discussion. If you wish to discuss a consent item, please notify Commission staff prior to the beginning of the meeting or you may speak about the item during the Public Comment Period.

**DISCUSSION ITEMS:** These items will be individually discussed with opportunity for public comment.

**PUBLIC HEARINGS:** These items may be required by legislation or code and are opportunities to gather public feedback.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA:** Please raise your hand or step to the podium when the Commission Chairperson announces public comment will be received on that specific agenda item. In order that interested parties have an opportunity to speak, any person addressing the Commission will be limited to a maximum of 5 minutes unless the Chairperson of the Commission sets a different period of time.



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Dr. Shammy Karim  
Executive Director

**COMMISSION AGENDAS AND MINUTES:** Commission agendas, minutes, and copies of items to be considered by the Children and Families Commission, are typically posted on the Internet on Friday afternoons preceding a Tuesday meeting at the following website: [www.first5stan.org](http://www.first5stan.org).

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Commission office at 930 15<sup>th</sup> Street, Modesto, CA during normal business hours. Such documents are also available online, subject to staff's ability to post the documents before the meeting, at the following website: [www.first5stan.org](http://www.first5stan.org).

**NOTICE REGARDING NON-ENGLISH SPEAKERS:** Stanislaus County Children & Families Commission meetings are conducted in English and translation to other languages is not provided unless the Commission is notified 72 hours in advance that an interpreter is necessary. Please contact Administration at (209) 558-6218 should you need a translator for this meeting.

Las juntas de la Comisión para Niños y Familias son dirigidas en Ingles y no hay traducción disponible a menos que la Comisión sea notificada con 72 horas por avanzado. Si necesita traducción, por favor contacte a la Comisión al (209) 558-6218. (Por favor tome nota, el mensaje es en Ingles, pero se le asistirá en Español cuando lo pida.)

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Commission at (209) 558-6218. Notification 72 hours prior to the meeting will enable the Commission to make reasonable arrangements to ensure accessibility to this meeting.

**RECUSALS:** California Government Code Section 87100 states that "no public official at any level of state or local government may make, participate in making or in any way use or attempt to use his/her official position to influence governmental decision in which he/she knows or has reason to know he/she has a disqualifying conflict of interest." Likewise, California Government Code section 1090 provides that certain government officials and employees "...shall not be financially interested in any contract made by them in their official capacity."

These sections of law permit the Stanislaus County Children and Families Commission to execute contracts so long as the Commissioner(s) with the conflict recuses himself or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision on the contract.



## **COMMISSION MEETING AGENDA**

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**Wednesday, February 28, 2024, 9:00 AM  
County Center III – Room 3  
917 Oakdale Road, Modesto, CA 95355**

1. Welcome & Introductions
2. Pledge of Allegiance
3. Announcement of Recusals<sup>1</sup>
4. Public Comment Period (Limit of 5 minutes per person)
5. Consent Calendar
  - A. Miscellaneous
    1. Approval of the January 23, 2024, Commission Meeting Minutes
6. Discussion
  - A. Approval to Negotiate and Execute an Agreement with Stanislaus County Office of Education for the Healthy Start Program
7. Commissioner Reports
8. Staff Reports
9. Strategic Planning Retreat
10. Adjournment

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<sup>1</sup> Commissioners may publicly announce the item(s) or recommendation(s) from which he/she will recuse himself/herself due to an actual or perceived conflict of interest. The Commissioner will excuse himself or herself from the meeting and leave the meeting when the specific agenda item comes up for discussion and voting.



**STANISLAUS COUNTY  
CHILDREN & FAMILIES COMMISSION  
MEETING MINUTES  
Tuesday, January 23, 2024  
Stanislaus County Office of Education – Board Room  
1100 H Street, Modesto, CA**

**Commissioners Present:** Vito Chiesa, David Cooper, Dr. Daniel Diep, Christine Huber, Tony Jordan, Mary Ann Lilly-Tengowski (Chair), Keri Magee, Dr. Thea Papasozomenos, and Nelly Paredes-Walsborn (Vice Chair)

**Commissioners Absent:** None

**Staff Present:** Dr. Shameram Karim, Veronica Ascencio, Stephanie Loomis, Sonia Ramirez

**Counsel Present:** Sophia Ahmad

1. Chair Lilly-Tengowski called the meeting to order at 1:06 p.m. Commissioners and staff introduced themselves.
2. Pledge of Allegiance was conducted.
3. Announcement of Commissioner Recusals – None
4. Presentation - None
5. Public Comment Period (Limit of 5 minutes per person) – None
6. Consent Calendar  
Chiesa/Cooper (7,0) approved the Consent Calendar.
  - A. Miscellaneous
    1. Approved the November 28, 2023, Commission Meeting Minutes
    2. Approved the January 08, 2024, Administrative Committee Meeting Minutes
      - a. 1st Quarter Financial Report Fiscal Year 2023-2024
      - b. Result Area Contract Report as of November 30, 2023
    3. Approved the January 11, 2024, Operations Committee Meeting Minutes
    4. Approved the January 17, 2024, Executive Committee Meeting Minutes
7. Discussion items
  - A. Paredes-Walsborn/Chiesa (7,0) authorized the Executive Director to negotiate and execute a \$100,000 agreement with Brown Armstrong Accountancy for audit services for the time period of July 1, 2024 through June 30, 2028.
  - B. Cooper/Diep (7,0) authorized the Executive Director to negotiate and execute a \$40,000 agreement with United Way of Stanislaus to provide 211 and database services for Fiscal Year 2024-2025.

**Commissioner Magee joined the Meeting at 1:12 p.m.**

**Commissioner Jordan joined the Meeting at 1:17 p.m.**

- C. Paredes-Walsborn/Huber (9,0) accepted the First 5 Stanislaus 2022-2023 Annual Program Evaluation Report after hearing presentations from the following program contractors on their 2022-2023 program results:
  - 1. Ceres Partnership (Center for Human Services)
  - 2. Hughson Family Resource Center (Sierra Vista Child & Family Services)
  - 3. North Modesto Family Resource Center (Sierra Vista Child & Family Services)
  - 4. Oakdale Family Resource Center (Center for Human Services)
  - 5. Parent Resource Center
  - 6. Turlock Family Resource Center (Aspiranet)
  - 7. Westside Family Resource Center (Center for Human Services)
  - 8. Healthy Start (Stanislaus County Office of Education)
  
- 8. Correspondence – None
  
- 9. Commissioner Reports – None
  
- 10. Staff Reports – None
  
- 11. Strategic Planning Retreat was held and discussed the Commission’s Vision, Mission, Values, Principles, Roles, and next steps.

**Commissioner Chiesa left the Meeting at 4:24 p.m.**

- 12. Adjournment at 5:13 p.m.



<u>COMMITTEE ROUTING</u>	
Administrative/Finance	<input type="checkbox"/>
Operations	<input type="checkbox"/>
Executive	<input type="checkbox"/>

**ACTION AGENDA SUMMARY**

AGENDA DATE: February 28, 2024

COMMISSION AGENDA #: 6.A

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**SUBJECT:**

Approval to Negotiate and Execute an Agreement with Stanislaus County Office of Education for the Healthy Start Program

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**BACKGROUND:**

The Mission Statement of First 5 Stanislaus is “to be a catalyst to help give children and families the best start.” Investment for First 5 is guided by the First 5 Stanislaus Strategic Plan 2019-2024. As part of its strategies, First 5 targets investment in partner organizations to help advance the strategies, goals, and objectives of the Strategic Plan. First 5 funds organizations to implement strategies to support the work identified in the Strategic Plan.

Contracts for community partner organizations may be taken to the Commission sooner than the May proposed budget hearings. Early notification to the contractors of their funding approval, when possible, supports continuity for provision of services from one fiscal year into the next and will assist the organizations for planning purposes. First 5 staff are recommending a one-year contract for Stanislaus County Office of Education operating the Healthy Start Program for funding approval for Fiscal Year 2024-2025. Stanislaus County Office of Education operating the Healthy Start Program is currently funded by First 5 Stanislaus and First 5 staff have communicated with staff from Stanislaus County Office of Education operating the Healthy Start Program to discuss the recommendation for funding for Fiscal Year 2024-2025.

Stanislaus County Office of Education operates the Healthy Start Program which provides a variety of services focused on enhancing parenting practices and behaviors, such as developing and practicing positive discipline techniques, learning age-appropriate child development skills and milestones (specifically ready for kindergarten), promoting positive play and interaction between parents and children.

No change to the current \$449,265 contract amount for Stanislaus County Office of Education for the Healthy Start Program is recommended for Fiscal Year 2024-2025.

Stanislaus County Office of Education operates the Healthy Start Program which represents a strong linkage to the First 5 Stanislaus Strategic Plan and advances the work of the Commission. If approved, the one-year contract allocation would become part of the Fiscal Year 2024-2025 budget and authorization would be given to the Executive Director to negotiate and execute the contract and contract amendments as needed. Authorization is also requested to work with Stanislaus County Office of Education operating the Healthy Start Program to develop a budget up to the amount approved by the Commission and to make technical and budget adjustments as needed.

It is recommended a one-year agreement totaling \$449,265 be approved for Fiscal Year 2024-2025 as well as all staff recommendations.

**STAFF RECOMMENDATIONS:**

1. Authorize the Executive Director to negotiate and execute an agreement with Stanislaus County Office of Education to provide Healthy Start Program services for a not to exceed amount of \$449,265 for Fiscal Year 2024-2025.

2. Authorize staff to make the necessary technical and budget adjustments associated with this agreement.

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**FISCAL IMPACT:**

The approved one-year agreement for Fiscal Year 2024-2025 will account for \$449,265 in appropriations in the Fiscal Year 2024-2025 budget.

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**COMMISSION ACTION:**

On motion of Commissioner \_\_\_\_\_; Seconded by Commissioner \_\_\_\_\_  
and approved by the following vote:

Ayes: Commissioner(s): \_\_\_\_\_

Noes: Commissioner(s): \_\_\_\_\_

Excused or Absent Commissioner(s): \_\_\_\_\_

Abstaining: Commissioner(s): \_\_\_\_\_

1) \_\_\_\_\_ Approved as recommended.

2) \_\_\_\_\_ Denied.

3) \_\_\_\_\_ Approved as amended.

Motion: \_\_\_\_\_

Attest: \_\_\_\_\_

Sonia Ramirez, Confidential IV