



**Children & Families Commission**

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**Commission Meeting Minutes  
Tuesday, September 24, 2013  
West Modesto Community Center  
Finley Conference Room  
401 E. Paradise Road, Modesto, CA**

**Members Present:** Vicki Bauman, David Cooper, Denise Hunt (Chair), Mary Ann Lee, Nelly Paredes-Walsborn, Madelyn Schlaepfer, George Skol, and Dr. John Walker.

**Members Absent:** Vito Chiesa

**Staff Present:** John Sims, Executive Director; Stephanie Loomis, Administration; Erica Inacio, Program Monitor; Tina Jamison, Accountant; and Thomas Boze, Commission Counsel.

- I. Chair Hunt called the meeting to order at 4:03 p.m. Commission members and attendees recited the Pledge of Allegiance.
- II. Commission members were introduced and attendees were welcomed.
- III. Announcement of Commissioner Recusals – Commissioner Lee and Commissioner Walker were announced as having a conflict with item 2 of the Executive Director’s Office and would step out and abstain from any discussion.
- IV. Public Comment Period – None.
- V. Consent Calendar  
The Consent Calendar was approved.  
**Moved Skol, Seconded Cooper. Unanimously approved.**
- VI. Agenda Items
  - A. The Commission approved the Commission Meeting Minutes of May 28, 2013.  
**Approved on the consent calendar. Moved Skol, Seconded Cooper. Unanimously approved.**
  - B. Executive Director’s Office

1. Section 9.70.090 of the County Code, which established the Commission, prescribes that the members of the Commission shall annually elect a Chairperson who shall serve for a term of one year. The Commission By-Laws indicate that the terms of the Chair and Vice-Chair are from September 1<sup>st</sup> to August 31<sup>st</sup>.

According to the Commission’s By-Laws, the Executive Committee serves as the Nominating Committee to develop a slate of candidates for the office of Vice-Chair. Chair Hunt, an Executive Committee member, reported that Commissioner Lee was the recommended candidate for the Office of Vice-Chair.

The recommendation to elect Mary Ann Lee as Vice Chair was approved.  
**Moved Skol, Seconded Schlaepfer. Abstained Lee. Unanimously approved.**

2. Prior to the discussion on the Health Services Agency’s request to amend the Oral Health agreement, Commissioner Lee and Walker excused themselves and stepped out of the room due to a conflict of interest involving the item.

Previously, the Commission contracted with Golden Valley Health Centers for \$65,000 to provide dental varnishings and screenings at family resource center and healthy start sites. (It should be

noted that Golden Valley never expended more than \$31,201 of its authorized amount in any contract year.) Golden Valley assumed funding of the program in 2012-2013. However, shortly after the start of the 2012-2013 fiscal year, Golden Valley determined that its budget could not support screenings and varnishings in the community. In response, HSA contracted with a dental hygienist to provide a limited number of dental screenings and varnish applications at family resource center and healthy start sites.

As 2013-2014 budgets were being prepared, HSA and the Commission confirmed that Golden Valley would not be providing varnishings and screenings at community sites. HSA then began examining options to expand the number of community sites where varnishing and screening services could be provided. At the conclusion of its review, HSA determined that the most cost effective option involved increasing the existing dental hygienist's time to provide varnishing and screening services at more community sites. (More coordination with the dental education program is an added benefit of this option.) Consequently, HSA submitted a request to the Commission to increase its contract from \$15,000 to \$30,000 in 2013-2014 so education, varnishing, and screening services could be provided at family resource center, healthy start, Kindergarten transition, and community based organization sites.

The Commission approved the amendment to the Oral Health agreement and authorized the Executive Director to negotiate and execute an agreement for \$30,000.

***Moved Skol, Seconded Bauman. Abstained Lee and Walker. Unanimously approved.***

3. Provisions of Proposition 10 were codified into California State Law as Sections 130100-130155 of the California Health and Safety Code. Section 130150 requires local Children and Families Commission to conduct a public hearing on the Annual Audit and to submit the audit to the State by November 1st of each year.

The Commission contracted with Brown and Armstrong to perform the annual audit.

The public hearing on the audit was opened at 4:27 p.m. and John Sims presented the audit. The audit had no findings or recommendations for the 2012-2013 fiscal year.

The Commission thanked Tina Jamison and staff for delivering a clean audit.

Hearing no comments, the Public Hearing was closed at 4:28 p.m.

The Commission accepted the 2012-2013 audit report. The Executive Director will submit the 2012-2013 audit report to the California First 5 Commission.

***Moved Skol, Seconded Cooper. Unanimously approved.***

4. Provisions of Proposition 10 were codified into California State Law as Sections 130100-130155 of the California Health and Safety Code. Section 130150 requires local Children and Families Commission to conduct a public hearing on the Annual Report and to submit the report to the California First 5 Commission by November 1st of each year. The report shows the progress towards and achievement of the goals and objectives of the Proposition.

The Commission heard a presentation from John Sims on the 2012-2013 Local Annual Report.

Chair Hunt opened the Public Hearing for the 2012-2013 Local Annual Report at 4:42 p.m. Members from the audience were asked to make comments. Hearing no comments, Chair Hunt closed the hearing at 4:43 p.m.

The Commission accepted the 2012-2013 Local Annual Report and authorized the Executive Director to submit the report to the California First 5 Commission.

***Moved Walker, Seconded Schlaepfer. Unanimously approved.***

C. Committee Reports – ***Approved on the Consent Calendar. Moved Skol, Seconded Cooper. Unanimously approved.***

1. The Commission accepted the minutes for the Administrative Committee meeting held on September 9, 2013 – including the Quarterly Financial Report as of June 30, 2013.
  2. The Commission accepted the minutes for the Executive Committee meeting held on September 9, 2013.
  3. The Commission accepted the minutes for the Operations Committee meeting held on September 12, 2013.
- VII. Correspondence – Accept a letter from the California State Controller re: Acceptance of the '11-'12 Audit Report ***Approved on the consent calendar. Moved Skol, Seconded Cooper. Unanimously approved.***
- VIII. Commissioner Reports – None.
- IX. Staff Reports
- Erica Inacio shared a recap on the August Provider Conference with the Commission. The Commission provided funding for food and staff assisted with logistics at the event. Approximately 219 individuals attended the conference. The topic was the importance of language and literacy in child development. The keynote speaker was Dr. Mike Longoria.
  - John Sims reminded the Commissioners of the Family Domestic Violence Conference on October 7<sup>th</sup> and they could attend the event at no cost since the Commission had provided a sponsorship for the event.
- X. At 4:43 p.m., the Commission moved into closed session – Public Employee Evaluation – Executive Director, Government Code 54957(b).
- XI. The Commission reconvened at 5:16 p.m. and Chair Hunt announced no action was taken in the Closed Session. The meeting adjourned at 5:17 p.m.