



Children & Families Commission
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**Commission Meeting Minutes
 Tuesday, May 24, 2016
 Stanislaus County Office of Education
 Board Room
 1100 "H" Street, Modesto, CA**

Members Present: Vicki Bauman, David Cooper (Chair), Denise Hunt, Mary Ann Lee, Nelly Paredes-Walsborn, Madelyn Schlaepfer, George Skol (Vice Chair), and Dr. John Walker.

Members Absent: Vito Chiesa

Staff Present: John Sims, Executive Director; Veronica Ascencio, Accountant; Stephanie Loomis, Administration; and Jack Doering, Commission Counsel.

- I. Chair Cooper called the meeting to order at 4:00 p.m. Commission members, staff, and attendees were introduced and welcomed.
- II. Commission members and attendees recited the Pledge of Allegiance.
- III. Announcement of Commissioner Recusals – Chair Cooper informed the audience that during the budget approval process there would be several recusals during discussions and votes on specific programs and recusals would be noted at that time.
- IV. Public Comment Period – None.
- V. Consent Calendar
 The Consent Calendar was approved.
Moved Skol, Seconded Schlaepfer. Unanimously approved.
- VI. Chair Cooper noted Commissioner Schlaepfer’s upcoming retirement and presented her with a placque recognizing her nearly 4 years of service to the children and families of Stanislaus County.
- VII. Agenda Items
 - A. The Commission approved the Commission Meeting Minutes of March 22, 2016 and May 10, 2016.
Approved on the consent calendar. Moved Skol, Seconded Schlaepfer. Unanimously approved.
 - B. Executive Director’s Office
 - 1. State law requires the Commission to annually hold a public hearing before adopting a budget for fiscal year operations (July 1st to June 30th) and before adopting a long-range financial plan. The budget is an estimated spending plan for the funds received by the Stanislaus County Children and Families Commission. Adoption of a budget is the first step in authorizing expenditures to contractors. However, before funds can be disbursed, a contract must be executed between the Commission and the program operator.

By law, the Stanislaus County Board of Supervisors does not have statutory authority to alter, amend, or approve the Commission’s budget. The Commission’s budget appears in the Stanislaus County budget as an informational item so the Auditor has a legal basis to make Commission expenditures. The filing date for submitting proposed budgets to the

County was March 28, 2016. A budget totaling \$7,178,774 was submitted to the CEO's office in order to meet the County's deadline. The purpose of the budget submitted to the County was to act as a placeholder until the Commission adopts its budget. Any budget approved by the Commission at this meeting or at subsequent meetings will be incorporated into the County's 2016-2017 budget.

Some of the significant assumptions contained in the budget and long range financial plan include:

- 2016-2017 contracts and programs are budgeted at current amounts except for:
 - A \$76,278 decrease in the Healthy Cub's allocation to \$50,000 due to the impacts of the Federal Affordable Care Act and Medi-cal expansion.
 - Extension of Family Resource Center contracts into a 4th year (under current RFP) with no change in cost
 - An increase of \$1,159 to 211 for a one-time cost to rebuild their website
- For 2016-2017, a \$498,000 contingency has been established. No funds will be spent from Contingency without the approval of the Commission.
- In the long range financial projections, a 2% increase in salaries, benefits, services and supplies, and CAP charges is projected for future years.
- Costs for Brown and Armstrong to conduct the 2015-2016 audit will increase by \$600 to \$11,800.
- The State's revenue projections for Stanislaus County have been used in the long range financial plan.
- The long range financial plan assumes contractors will spend 95% of their allocations.
- The long range financial plan assumes a minimum reserve of six month's worth of operating costs.

After the presentation, Chair Cooper opened the public hearing at 4:22 p.m. to obtain comments from the audience. Hearing no comments, Chair Cooper closed the hearing at 4:23 p.m.

Commissioner Lee made a motion to:

1. Approve the recommendations on pages 9 and 10 of the agenda packet
2. Approve the following contract allocation recommendations on page 14 of the agenda packet and authorize the ED to negotiate and execute the contracts:

Program / Agency	Line	Amount
211 Project (United Way of Stanislaus County)	Line 1	\$81, 159
The BRIDGE (Sierra Vista)	Line 9	\$185,000
Family Justice Center	Line 13	\$100,000
La Familia Counseling Program (El Concilio)	Line 14	\$98,000
Kindergarten Readiness Program		
Keyes (Keyes Unified)	Line 16	\$10,000
Grayson (Patterson Unified)	Line 17	\$10,000
Riverbank (Riverbank Unified)	Line 18	\$20,000

3. Approve a one year extension of the \$2,059,357 FRC /DR initiative with the Community Services Agency (CSA), with the Commission's share of the program not

to exceed \$1,559,357 in 2016-2017. Authorize the ED to sign 3-way contract amendments with CSA and the following agencies in the following contract amounts:

Program / Agency	Total Contract Amount	Commission Share
Ceres Partnership for Healthy Children (Center for Human Services)	\$243,855	\$184,648
Hughson FRC (Sierra Vista)	\$156,205	\$118,279
N. Modesto / Salida FRC (Sierra Vista)	\$427,485	\$323,694
Oakdale / Riverbank FRC (Center for Human Services)	\$207,980	\$157,484
Parent Resource Center for Central Modesto	\$524,706	\$397,310
Turlock FRC (AspiraNet)	\$269,945	\$204,405
Westside FRC (Center for Human Services)	\$229,181	\$173,537
Total	\$2,059,357	\$1,559,357

Moved Commissioner Lee; Seconded Commissioner Skol; Unanimously approved. Motion carried: 8-0

Prior to the next motion, Commissioner Schlaepfer announced her recusal and left the room.

Commissioner Skol made a motion to:

1. Approve the following contract allocation recommendation on page 14 of the agenda packet and authorize the ED to negotiate and execute the contract:

Program / Agency	Line	Amount
Zero to Five Early Intervention Partnership (BHRS)	Line 15	\$1,523,009

Moved Commissioner Skol; Seconded Commissioner Bauman; Unanimously approved. Motion carried: 7-0; Abstained: 1 (Schlaepfer)

Prior to the next motion being made, Commissioner Schlaepfer returned and Commissioner Skol announced his recusal and left the room.

Commissioner Hunt made a motion to:

1. Approve the following contract allocation recommendation on page 14 of the agenda packet and authorize the ED to negotiate and execute the contract:

Program / Agency	Line	Amount
Children’s Crisis Center	Line 11	\$460,000
Court Appointed Special Advocates (CASA)	Line 12	\$60,000

Moved Commissioner Hunt; Seconded Commissioner Paredes-Walsborn; Unanimously approved. Motion carried: 7-0; Abstained: 1 (Skol)

Prior to the next motion being made, Commissioner Skol returned and Commissioner Bauman announced her recusal and left the room.

Commissioner Walker made a motion to:

1. Approve the following contract allocation recommendation on page 14 of the agenda packet and authorize the ED to negotiate and execute the contract:

Program / Agency	Line	Amount
Healthy Start Sites (SCOE)	Line 10	\$416,020

Healthy Start Support (SCOE)	Line 23	\$82,378
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Moved Commissioner Walker; Seconded Commissioner Schlaepfer; Unanimously approved. Motion carried: 7-0; Abstained: 1 (Bauman)

Prior to the next motion being made, Commissioner Bauman returned and Commissioner Lee and Walker announced their recusals and left the room.

Commissioner Skol made a motion to:

1. Approve the following contract allocation recommendation on page 14 of the agenda packet and authorize the ED to negotiate and execute the contract:

Program / Agency	Line	Amount
Healthy Cubs (Health Services Agency)	Line 20	\$50,000
Perinatal Home Visitation – HBO (Health Services Agency)	Line 21	\$1,339,160
Dental Education (Health Services Agency)	Line 22	\$30,000

Moved Commissioner Skol; Seconded Commissioner Paredes-Walsborn; Unanimously approved. Motion carried: 6-0; Abstained: 2 (Lee and Walker)

Following the vote, Commissioners Lee and Commissioner Walker returned to the room.

2. Section 130140 of the California Health and Safety Code requires that each county commission conduct an annual review of their strategic plan. Should a Commission decide to adopt a strategic plan or amend its existing strategic plan, at least one public hearing is to be held before a plan or an amendment to a plan is adopted.

The 2015-2017 Strategic Plan was adopted by the Stanislaus County Children and Families Commission on December 9, 2014. As part of the Strategic Plan annual review, staff shared a comparison of the data reported in the Plan when it was published and current figures.

Commissioners discussed the Plan and thanked Stephanie Loomis for her presentation and leading the Commission through its review of the 2015-2017 Strategic Plan.

- C. Committee Reports – **Approved on the Consent Calendar. Moved Skol, Seconded Schlaepfer. Unanimously approved.**

1. The Commission accepted the minutes for the Administrative Committee meeting held on May 09, 2016 – including the Monthly Contract Financial Report as of March 31, 2016 and the Quarterly Financial Report through March 2016.
2. The Commission accepted the minutes for the Operations Committee meeting held on May 12, 2016.

- D. The Commission heard a presentation from Steve Ashman, Executive Director of Court Appointed Special Advocates (CASA) of Stanislaus County. He gave an overview of services provided by the program to the foster youth of Stanislaus County, specifically children birth to 5 years of age.

II. Correspondence – None.

III. Commissioner Reports

- Commissioner Lee shared information on two early literacy initiatives Health Services Agency (HSA) would be starting. One was piloting Little Free Libraries in HSA clinic waiting rooms, starting with the Pediatric clinic. The other initiative was reimplementing Reach Out and Read, a program that incorporates books into pediatric visits and encourages families to read together.
- Commissioner Skol shared information about CASA's upcoming fundraising concert being held in June. He also shared he was impressed with Camille Mabe, Executive Director of First 5 California and the State's programs.

IV. Staff Reports

- John Sims shared an update on tobacco related bills that were signed by the Governor since the Commission last met in March. The bills resulted in the following:
 - Classified e-cigarettes as tobacco products, making them subject to smoke-free laws, age restrictions and other rules governing tobacco products.
 - Raised the legal age to buy tobacco products from 18 to 21.
 - Closed loopholes in the state's smoke free workplace laws. Now smoking is banned in warehouses, gambling clubs, motel lobbies, covered parking lots, and various other public places previously left out.
 - Required all schools to be tobacco free.
 - Established a tobacco licensing fee program under the state Board of Equalization.
- John also shared that the Food and Drug Administration (FDA) approved a law that bans sale of electronic nicotine delivery devices (e-cigarettes, vape pens, etc.) to minors, expands the definition of "tobacco product" to include e-cigarettes, and requires that all vape manufacturers (who began selling after February 15, 2007) must register with the FDA and submit their products for approval. This rule will be effective starting August 8th.

V. The Commission meeting adjourned at 5:00 p.m.