



Children & Families Commission

930 15th Street, Modesto, CA 95354
Phone: 209.558.6218 Fax: 209.558.6225

**Commission Meeting Minutes
Tuesday, March 14, 2017
Stanislaus County Office of Education
Board Room
1100 "H" St., Modesto, CA**

Members Present: Vicki Bauman, Vito Chiesa, David Cooper, Kathy Harwell (Vice Chair), Denise Hunt, Mary Ann Lee, Nelly Paredes-Walsborn, George Skol (Chair), and Dr. John Walker.

Members Absent: None

Staff Present: Stephanie Loomis, Administration; and Jack Doering, Commission Counsel.

- I. Chair Skol called the meeting to order at 5:00 p.m.
- II. Commission members and attendees recited the Pledge of Allegiance.
- III. Announcement of Commissioner Recusals – None
- IV. Public Comment Period
 - 1. Carol Shipley from Family Justice Center shared information about their upcoming 6th Annual Art of Justice Celebration and Fundraiser. The event includes an art show with original art created by local artists inspired by art from children in their Art Restores Kids program. The event is scheduled for March 23rd.
- V. Since 2005, the Children and Families Commission and the Community Services Agency (CSA) have collaborated and braided funding to provide child abuse/neglect prevention, early intervention, and family support services through Family Resources Centers (FRCs) throughout the community. The current FRC contracts are set to expire at the end of June 2017.

The Commission and CSA have agreed to continue to support FRCs in Stanislaus County through the issuance of a new Request for Proposal (RFP) for Family Resource Center services for the contract period July 1, 2017 through June 30, 2020. CSA is increasing their annual contribution by \$400,000, bringing the annual program total to \$2,459,357.

FRCs funded by this RFP will provide family support and strengthening services at the community or neighborhood level. The Scope of Work for the new RFP is similar to the existing contracts. After Care services for families who have completed Family Maintenance with CSA has been added to the SOW.

The new FRC RFP was released March 2nd. As in the past, the Commission and CSA will consider all proposals submitted. The submission deadline for proposals is Thursday, April 6th.

The Evaluation process has two phases. Phase I is pass/fail. In Phase I, Stanislaus County General Services Agency will review submitted proposal packages for completeness and review the financial stability of Proposers based on their submitted Financial Report.

In Phase II, an Evaluation Committee consisting of 3-5 individuals will review and rate all proposals received based on the criteria listed in the RFP (p. 29), including (1) the extent and completeness of the proposed program, (2) the impacts on children, youth, and families, (3) the capacity of a proposer, and (4) the proposal budget justification.

The RFP process is a competitive process and all proposals will be fairly evaluation on the criteria mention.

Commissioner Chiesa shared he learned there may or may not have been something inappropriate done in regards to the RFP process and he would personally feel better if the matter was investigated. He requested a motion to delay further processing of the RFP if needed until Commission staff and Counsel can consider the matter and come back to the Commission with option and possible recommendations.

Moved Bauman, Seconded Cooper. Unanimously approved.

- VI. At 5:09 p.m., the Commission moved into Closed Session
 - A. Public Employee Appointment, Title: Executive Director, Government Code Section: 54957 (b).
- VII. The Commission reconvened at 6:20 p.m. and Chair Skol announced no action was taken in the Closed Session. The meeting was adjourned at 6:21 p.m.